ANN ARBOR SCHOOLS  
2019 – 2020  
FIRE DRILL REPORT  

Principal’s Name: Gerald Vazquez  
Contact Phone Number: 734-997-1220  

Building: SCARLETT MIDDLE SCHOOL  

Date of the Fire Drill being reported: 9/20/19  
Time of day: 825 AM  

This is drill number: 1 of 5 for 2019-2020 school year.  

Total time, in minutes and seconds, required to clear the building to the appropriate areas: 

Minute: 2  Seconds: 55  

Comments by Principal: Too noisy  

Discipline within the building: Average  
Discipline outside the building: Fair  

Phase of drill most in need of improvement: Exiting QUIETLY  

Phase of drill best executed: Coming back in  

Comments: Need for improvement  

FIVE (5) FIRE DRILLS REQUIRED IN EACH BUILDING DURING SCHOOL YEAR. 

Gerald Vazquez  
Printed Name of Principal  

Signature of Principal  

1. Keep Copy for school files  
2. Post on bldg. website within 30 days – (must be posted on bldg. website for 3 years) 
3. Email, Mail or Fax Copy to: Physical Properties, Balas Admin Building  
   Fax number: 994-1792  E-mail: kelleyd@aaps.k12.mi.us  
4. Email or Fax Copy to: Ann Arbor Emergency Manager – Rick Norman  
   Rick Norman – Emergency Manager  
   Director of Emergency Management  
   City of Ann Arbor  
   RNorman@A2gov.org  
   Fax number: 734-994-8814 Office number: 734-794-6980 Office
ANN ARBOR SCHOOLS
2019 – 2020
FIRE DRILL REPORT

Principal’s Name: Gerald Vazquez

Building: SCARLETT MIDDLE SCHOOL

Date of the Fire Drill being reported: 9/20/19    Time of day: 1150 AM

This is drill number: 2 of 5 for 2019-2020 school year.

Total time, in minutes and seconds, required to clear the building to the appropriate areas:

Minute: 2    Seconds: 25

Comments by Principal: Still a little noisy but better

Discipline within the building: Good

Discipline outside the building: Average

Phase of drill most in need of improvement: Exiting QUIETLY

Phase of drill best executed: Getting out quickly

Comments: Better

FIVE (5) FIRE DRILLS REQUIRED IN EACH BUILDING DURING SCHOOL YEAR.

Gerald Vazquez
Printed Name of Principal

Signature of Principal

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3. Email, Mail or Fax Copy to: Physical Properties, Balas Admin Building
   Fax number: 994-1792   E-mail: kelleyd@aaps.k12.mi.us
4. Email or Fax Copy to: Ann Arbor Emergency Manager – Rick Norman

Rick Norman – Emergency Manager
Director of Emergency Management
City of Ann Arbor
RNorman@A2gov.org
Fax number: 734-994-8814 Office number: 734-794-6980 Office
ANN ARBOR SCHOOLS
2019 – 2020
SEVERE WEATHER DRILL

Principal’s Name: Gerald Vazquez
Contact Phone Number: 734-997-1220
Building: SCARLETT MIDELE SCHOOL

Date of the Weather Drill being reported: 09/25/19
Time of day: 8:25 AM

This is drill number: 1 of 2 for 2019-2020 school year.

Total time, in minutes and seconds, required to evacuate to the appropriate areas in the building:
Minutes 3; Seconds

Comments by Principal: Make sure all students are out of danger and away from windows.

Discipline within the building: Good
Areas within the building where everyone was evacuated: Fair

Phase of drill most in need of improvement: Getting to designated areas quickly and quietly
Phase of drill best executed: Majority of students sitting correctly

Comments: Pretty good for first one of the year

TWO (2) WEATHER DRILLS REQUIRED IN EACH BUILDING DURING SCHOOL YEAR.

Gerald Vazquez
Printed Name of Principal

Signature of Principal

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3. Email, Mail or Fax Copy to: Physical Properties, Balas Admin Building
   Fax number: 994-1792  E-mail: kellyd@aaps.k12.mi.us
4. Email or Fax Copy to: Ann Arbor Emergency Manager – Rick Norman
   Rick Norman – Emergency Manager
   Director of Emergency Management
   City of Ann Arbor
   RNorman@A2gov.org
   Fax number: 734-994-8814 Office number: 734-794-6980 Office

Updated: 8/21/2019