ALLEN ELEMENTARY DROP-OFF AND PICK UP PROCEDURES

SCHOOL ATTENDANCE, BEING ON TIME TO BEGIN, AND BEING ON TIME TO LEAVE IS CRITICAL (and required by the Compulsory School Attendance Law).

Arrival at Allen:
Students who come to breakfast can come into the cafeteria at 8:30AM.

Students who do not eat breakfast at Allen will enter the building at 8:53AM.

School BEGINS AT 8:56AM.

(This means that students are in the classroom, ready to learn!)

Bus and Parent Drop Off (AM):
CELL PHONE USE IS PROHIBITED IN THE DROP-OFF OR PICK UP LOOPS
ALL CARS WILL GIVE BUSSSES RIGHT OF WAY

*Buses will come in the main drive and will drive through the UPPER LOOP and drop off at the flagpole.
*Bused students will wait at the Preschool/Kindergarten entrance by the flagpole. Older students will wait on the curved ramp sidewalk leading to the main entrance.

BUSES ARE THE ONLY VEHICLES TO DROP OFF AT THE FLAGPOLE

*Parents may drop off in the upper loop at the entrance by the kitchen/cafeteria (closest to the handicap accessible parking) OR at the lower loop near Towner Boulevard.

It is about student safety, not about being in a hurry, and it also requires you to be here on time, please allow time for you to do that safely.

DRIVE SLOWLY, PAY ATTENTION, AND WATCH FOR CHILDREN AND ADULTS CROSSING THE LOT. STOP FOR THOSE CROSSING THE PARKING LOT.

CARS MUST NOT BE PARKED IN THE LOOP DURING MORNING DROP OFF FROM 8:30AM-9:00AM. PLEASE ONLY PARK IN A LEGALLY MARKED SPACE OR YOUR CAR MAY BE TICKETED OR TOWED AT YOUR EXPENSE
Dismissal at Allen for Parent Pick Up (PM):
THIS PROCESS DOES NOT MIRROR ARRIVAL. PLEASE READ THOROUGHLY.

For 2019-2020, the BUSES will be parked in the LOWER LOOP for boarding at the end of the school day.

CARS MAY NOT USE THE LOWER LOOP FOR END OF DAY PICK UP.

Parents will pick up children from the CONE marked lane close to the sidewalk. When you have your children secure in your car, check all areas around you to make sure you are clear to move, turn on your turning signal, and then slowly pull out of the pick-up lane, merging into the line of exiting traffic.

If your children are attending school at Allen, you are thereby agreeing to this policy of making sure your children are to school ON TIME, are PICKED UP ON TIME, and that you will be vigilant in driving safely on our campus and around our school.

Thank you!