

**DICKEN ELEMENTARY
SCHOOL**

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ANN ARBOR PUBLIC SCHOOLS

ANN ARBOR ❖ MICHIGAN

Dicken School's positive, safe environment and strong measurable academic focus empowers our diverse community of students to achieve their full potential as lifelong learners. Serving the Dicken Community for over 62 years.

Dicken School's Safety Plan
2018-2019

The Dicken School staff has designed and implemented a safety plan which includes the following key features:

Family Drop-off and Pick-up Location: Parents dropping off and picking up our children by car may only use the **Carol Street** parking lot. Parents may park their car in the available parking spots to escort their child/ren to their entrance door. Using the **Carol Street** entrance allows our bussed and walking students to be safe in our front entrance. Additionally, orange cones are used through out the instructional day to close off the majority of the front staff parking lot, to guarantee that visitors do not enter and park in this area. This area is in close proximity to our playground. **School begins at 8:56 a.m. Students should not arrive to line up outside before 8:45 a.m. It is best to line up by 8:50 a.m. The first bell rings at 8:53 am announcing students to enter the building.**

Student Entrance and Exit Locations: Students wait in line with their class in the following areas with adult supervision before school begins and also exit from these same locations. These locations include:

- **Young 5's:** At the double door outside of room 114 with supervision provided by Ms. Licata & Ms. Boik. Ms. Brogno will be supervising and welcoming the students in the hallways during entrance and exit of students.
- **Kindergartners:** Ms. Gargaro & Ms. Harris's students line up on the blacktop outside backdoor of classrooms 113 & 114 with supervision and welcoming provided by Ms. York & safeties, Ms. Gargaro & Ms. Harris will be supervising and welcoming the students during entrance and exit of students. Ms. Fox's students line up at the double door outside of room 114 with supervision provided by Ms. Licata & Ms. Boik. Ms. Fox will be supervising and welcoming the students in the hallways during entrance and exit of students.
- **First Graders:** On the black top area outside of room 113 with supervision provided by Ms. Reynolds & Ms. Bauman. Ms. Brooks, Ms. Maus & Ms. Thomas will be supervising and welcoming the students in the hallways during entrance and exit of students.
- **2nd Grade & Third Graders:** At the double doors in the back of the school, outside of room 102 with supervision provided by Ms. Boik, Ms. Orringer, Mr. Terris, Ms. Vu. Ms. Gusfa & Ms. Phillips will monitor the intersection leading between the lower & upper hallways. Ms. Bahr, Ms. Creswell, Ms. Hane, Ms. Posey & Ms. Rossi will be supervising and welcoming the students in the hallways during entrance and exit of students.
- **Fourth and Fifth Graders:** At the double doors between rooms 119 and 122 with supervision provided by Ms. Hasty, Ms. Jones & Ms. Erickson. Ms. Brann, Ms. Chartier, Ms. Hubbard & Ms. Miller will be supervising and welcoming the students in the hallways during entrance and exit of students.
- **Additional Support:** Staff members are on patrol supervising and welcoming students during their arrival and departure times. Principal Madison will assist in welcoming and supervising our parking lot entrance during arrival time. Fourth and Fifth grade Safety Patrol members are stationed at entrance and exit doors to assist students. Ms. Gomez, Mr. Harper, Ms. Henry & Ms. McHale will assist in supervising the breakfast area and hallway. Mr. Maier will assist at the main entrance/busses drop off to Dicken School and Main office. Should any concerns arise, any staff member present provides problem-solving opportunities, as all staff members are responsible for our students.
- **Serious inclement weather:** Students will be brought in by staff to wait in the hallways after 8:45 a.m. and will be supervised by both staff and student safeties, after they have reported to the Coordinator of Safety Patrol, Lisa Miller.

Lunch Hour: Ms. Thomas & Ms. Reynolds along with Ms. Erickson (sub) are employed as our noon hour lunch supervisors.

The Ann Arbor Public Schools, working with families and the community, will educate and empower every student to succeed in a changing environment, as a responsible participant in a democratic society