

# Enrollment Process and Policies

This is an overview of the Ann Arbor Open enrollment policy. If a specific question is not answered here; please consult the official policy, which is available on our website, [aaopen.a2schools.org](http://aaopen.a2schools.org), and in the office.

## The Basics

To apply for admission to Ann Arbor Open, please fill out an online application for your child. Students in Grades 1<sup>st</sup>-8<sup>th</sup> are admitted from a waitlist as openings occur, and may be submitted at any time. Position on the waitlist is determined by the date of application. We typically have a small number of openings in each grade each year.

## Kindergarten Applications

Kindergarten admissions are made via a validated, random selection. We will begin accepting 2018 Kindergarten applications on January 16, 2018. **The application deadline for inclusion in the 2018 kindergarten selection process is 4:00 p.m., February 15, 2018.** Please make sure to print your submission confirmation after you submit your application online.

We have approximately 60 kindergarten spots. Siblings of current students have priority and usually fill anywhere from 10 to 30 of these slots. We fill the remaining slots by random selection, which will occur on February 21, 2018. Parents will be notified of their randomly selected number beginning on February 22, 2018. Students not offered enrollment will retain their order on the wait list by the number they were given, not the date of application.

Prior to entering the random selection for kindergarten, you must do one of the following:

Option 1: Attend an orientation tour during the school day, conducted by a staff member (scheduled through the office).

OR

Option 2: Attend a parent-led orientation session (Wednesday, January 17, 6:30-8:00 pm or Saturday, January 27, 12:30-2:00 pm) .

## What about siblings?

If you are applying for more than one child and one of them is admitted, the others will go to the top of their list(s) and get the next available spot. If you choose not to apply for your other school-aged children now, those children will not have priority in enrollment if you decide to apply in another year.

## What about students with IEPs?

The process for children with IEPs is exactly the same as for everyone else. All students eligible for enrollment in Ann Arbor Public Schools may apply. When students who receive special education services are selected for admission, the SISS team will meet with parents to ensure that our program can meet specific needs. Please note that we do not send staff to “change of level” IEP meetings unless we have already admitted the student.