
8th Grade Gettysburg/Washington D.C. Trip Update

Pat Chabot <chabot@aaps.k12.mi.us>
Reply-To: Pat Chabot <chabot@aaps.k12.mi.us>
To: szwejkowskib@aaps.k12.mi.us

Mon, Mar 23, 2020 at 7:37 PM

Hello 8th Grade Families:

This communication is an update regarding the 8th grade Gettysburg/Washington D.C trip. All overnight/out-of-state student field trips through June 30th, 2020 have been cancelled by AAPS. We have been in constant contact with Corporate Travel in recent days to determine appropriate next steps for families. A letter from Corporate Travel is attached.

Per AAPS board policy, each family who registered for this trip also purchased 'Cancel For Any Reason' insurance to protect you in instances such as these. The cost of this coverage was included in the total per student cost and is provided through Travel Insured International, Inc.

The cost of the insurance was initially built into the final trip cost at a rate of \$37.50. This insurance will reimburse you up to 75% of your tour price, minus the cost of the insurance. If you have not paid the full amount of the trip, you would receive 75% of whatever amount you have paid, minus the cost of the insurance. If your child was approved for a scholarship, reimbursement will only include any payments made by your family, minus the cost of insurance.

To initiate your claim, you must contact Travel Insured International, Inc. directly. Please send an email indicating your decision to cancel your tour with the name of each traveler and Slauson Middle School to: tourdecision@ctscentral.net. You will then receive instructions directly on how to process your claim. Given the overwhelming volume of the current situation, please be patient as their normal response times may be slowed.

A sample email is below:

To: tourdecision@ctscentral.net

Subject: Cancellation of DC for (Student name) from Slauson Middle School AAPS

Body:

I am cancelling the Gettysburg/Washington D.C. student trip for (student/traveler FULL name) who attends Slauson Middle School in Ann Arbor Public Schools. Please process my 'Cancel For Any Reason' insurance claim.

Slauson is working closely with Corporate Travel to make sure all of our families are able to access the insurance. If you know of a family who is unable to access email to process their claim please let me know ASAP, so I can assist. Please complete this very short google survey in order to notify us that you have completed the claim. This will allow us to monitor the claims that are filed from our school and support this process. [Claim Confirmation Survey](#)

**Mr. Szwejkowski, Assistant Principal
Slauson Middle School**



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[Dec 2019-Mar 2020 Promo Art.pdf](#)

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