

**DEPOSIT INFORMATION AND RECEIPT
ANN ARBOR PUBLIC SCHOOLS**

For Finance Use Only

Bank:

Batch #

Receipt #

Date

School/Department

\$	-
TOTAL DEPOSIT	

Account No

Amount

Description

Account No

Amount

Description

BANK	
<input type="checkbox"/>	Chase
<input type="checkbox"/>	Comerica
<input type="checkbox"/>	MILAF
<input type="checkbox"/>	Other:

FUND			
<input type="checkbox"/>	Capital	<input type="checkbox"/>	Recreation
<input type="checkbox"/>	Debt Service	<input type="checkbox"/>	SACC
<input type="checkbox"/>	Food Service	<input type="checkbox"/>	Scholarship
<input type="checkbox"/>	General	<input type="checkbox"/>	Trust & Agency

(Complete for all deposits containing cash)

RECEIPT RECONCILIATION		
	Dollars	Cents
CURRENCY	\$	-
COINS	\$	-
Checks (List Each Separately)		
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
SUBTOTAL		\$0.00
TOTAL ON SEPARATE LIST		
GRAND TOTAL		\$0.00

CASH RECONCILIATION		
BILLS	#	SUBTOTAL
\$1		0.00
\$2		0.00
\$5		0.00
\$10		0.00
\$20		0.00
\$50		0.00
\$100		0.00
		0.00
TOTAL		\$0.00
COIN	#	SUBTOTAL
\$0.01		0.00
\$0.05		0.00
\$0.10		0.00
\$0.25		0.00
\$0.50		0.00
\$1.00		0.00
TOTAL		\$0.00

(Complete or attach copy of bank deposit ticket with above detail.)

Attach additional lists as needed.)

SIGNATURE

(Authorized Person)