

## Qualifications for Trip Participants

### Tappan Middle School 2019 Washington D.C. Trip

June 10-13, 2019

Traveling on an overnight trip as a representative of Tappan Middle School is an earned privilege. Students will be allowed to participate provided they and their parents accept the following responsibilities and fulfill the necessary qualifications. We expect Tappan students to demonstrate and model appropriate behaviors throughout the school year. We expect them to represent Tappan in a mature and respectful way! Our desire is to have all our students participate in the Washington D.C. trip. It is a terrific culmination of their middle school experience.

#### **I. Behavior Criteria:**

**\*\*This criteria begins in the 2<sup>nd</sup> Quarter!** The first quarter cannot eliminate anyone from the DC trip.

Beginning in the 2<sup>nd</sup> quarter, any one of these violations will result in a student being taken off the DC list. That student will have **one opportunity** to appeal the particular violation(s). The appeal letter will be reviewed by administration and teachers to determine if this student can be considered for reinstatement. If the student **does not meet** the criteria anytime after the appeal letter, then he/she will not attend the DC trip. If the student **does meet** the criteria for the remainder of the year and the appeal was approved, then he/she will earn his/her way back on the trip.

**Criteria:**

- 1) Student will not receive a “4” or “5” in citizenship in any class. (Advisory is excluded.) Official citizenship data will be collected at the end of the 2<sup>nd</sup> and 3<sup>rd</sup> quarters, and at the 4<sup>th</sup> quarter interim.
- 2) Student will not get an out-of-school suspension during the school year.
- 3) Student will not get more than 2 in-house suspensions during the school year.

**\*\* Missing class/homework can be a factor regarding a student’s**

**citizenship.** If a student is not meeting the necessary academic requirements of a particular class (teacher’s discretion) that student and his/her parents will be notified by the teacher of that class. They will then have an opportunity to correct/remedy the situation/issue for the remaining quarter.

II. **Planning:** Students will be expected to participate in the planning process to help decide roommate requests.

III. **Paperwork:** Students and parents will be expected to turn in the necessary paperwork at the designated times. Signatures on trip agreements, applications, and permission sheets must reflect a joint understanding of trip conditions by parents and students.

IV. **Deadlines:** Students and parents are expected to meet deadlines for payments of the student accounts. It is very difficult for the trip coordinators when they have to spend great amounts of time calling parents and reminding students about their obligations. Failing to meet deadlines could result in a student's removal from the trip.

V. **Meetings:** Students and parents will be expected to attend the necessary meetings prior to the trip. In addition to the meeting tonight, there will be another parent and student trip meeting in the Spring, 2019.

VI. **Travel Cancellation Insurance:** I highly recommend that families purchase the travel cancellation insurance provided by the Travel Company. **It is an additional \$38 and will provide you with the option to cancel the trip at anytime and still be able to get a full refund.**

**We would like ALL 8<sup>th</sup> graders to plan on going on the trip this year! Please do not immediately rule out the trip because of cost; there will be scholarships given this year to help assist those who need it. It is a lot of fun, and we look forward to seeing all of you on the busses in June!!**

