

# Dicken PTO Board Meeting Minutes

March 5, 2020

Called to order 7:05pm.

## Principle Report – Mike Madison:

- NAAPID luncheon – 38 parents participated. Thanks for the wonderful luncheon!
- Recess Clubs started and very high participation. Some clubs had to be capped due to high levels of participation. Considering some outdoor clubs such as Recess Gardeners.
- Great parent support for Y5/Kdg round up.
- Conducted final Lockdown drill of the year.
- Staff finished NWEA assessment, reports coming home on Friday, March 13 or March 20 (may be delayed due to sick days and snow days). Report cards will include updates from specials and notification for students who are not performing at grade level for math or reading.
- Hearing/Screening test finish, parents should get notified.
- Building-wide illnesses: Head lice, strep throat, influenza A and B, use protocols
- Healthy Practices: To prevent the spread of viruses such as the flu, common colts and coronavirus, please remind your child to:
  - Wash your hands often with soap and water. If not available, use hand sanitizer.
  - Avoid touching your eyes, nose or mouth with unwashed hands.
  - Cover your mouth and nose with a tissue when coughing or sneezing.
  - Avoid contact with people who are sick. If you are sick, stay home; avoid contact with others.
- Thanks to Janine and the Sweet Treats for Teachers committee for a wonderful recognition event.
- Started March Madness Reading Month, looking forward to the Jim Ottaviani Author Assembly, Family reading night and used book sale.
  - Kids were informed today that they will put in submission to a drawing for each book that they read and there will be a drawing each week.
  - March is Reading Month blast will be coming out this week.
- Returning to Dicken forms will be sent home soon. Families need to return so that Dicken can plan sections and staffing.
- The district has yet to release the calendar for next year to confirm the start date.
- Reminders:
  - Daylight savings time on Saturday (Spring ahead)!
  - No School on Tuesday.

## New Business – Jen Miller

- Approved motion to approve grant for presentation on Astronauts: Women on the Final Frontier.
- Jump Rope for Heart planned April 13-17.
- Someone to chair the used book sale still needed for March 12 (set up) and March 13 – kids during the day. Need to find 2-6 people to volunteer. Posted on Dicken Parent site.
  - More volunteers needed to set up on Thursday, 6-8 in the Media Center.
  - More book donations are needed.
  - Jen will create a flyer for backpack mail to make sure people are aware of call for books and events.
  - Cancelling Bounce for Book due to limited volunteers.
- Working to fill the slate for 2020-2021 Dicken PTO
  - Rebecca Ankeney will fill the PTOC position!
  - Notice will be sent out in backpack flyers and Tammy will send out notice to Room Parents.

- Spring Break coming up on March 30-April 3.
- Disability Awareness Day – Rebecca will make the sign-up for this for April 17, 4<sup>th</sup> grade only.
- Need a volunteer to chair Community of Cultures! Will be cancelled for this year if no volunteer.
- Movie Night – Planning to show Toy Story 4, April 17 6-8. We will provide popcorn. Bring water.

### Report Outs:

#### Treasurer – Nick

- Tax payment made for 2019. Michigan Treasury was sent documentation for 2018.
- We recommended that the PTO pay for supplies to support the Recess clubs. This will be instead of sending out SignUp Genius to ask parents to support. Tammy will send in grant for the Sewing Club. Jen will ask Jen Brogno to inform the volunteers to let her know what they need for support.

#### Teacher Liaison – Ms.

- Ms. York had her baby!
- Teachers loved the cookies.
- Ms. Posey working to get the Teachers to the Auction.

#### Secretary – Kim Walsh

- Minutes approved for February. Kim will send to Stephanie Harris to post.

#### Fundraising – Anna Lavery

- Kouzina Community Night Out – not sure of funds
- 5 Below full week before Spring Break, March 20 – 27. Flyer to be sent out and it will be posted in the blast.

#### Room Parent Coordinator – Tammy Bauer

#### Enrichment – Dana McPherran

- SuperYou Challenge (interactive leadership training) – scheduling for April 20.
- Jen Miller will greet the author on Reading Night.

#### Communications – Mike Madison recruiting Spanish-translation services for the blast.

#### Hospitality – Erin Kaleba

- We determined refreshments are not required for Reading Night.
- Teacher Appreciation Week –
  - Erin planning options for staff.
  - Anna will ask Zingerman's for donations (May 8 luncheon).
- Last Day of School – Scheduling Bearclaw

#### Auction Update – Lauren Kronberg

- Sponsor for Valet
- Keep drink tickets
- Creating a gift card tree
- Large items in raffle
- 150 items! Lauren will send pictures to Barb to post on the Auction Facebook page.

Meeting adjourned 8:35.