

## PTO Board Meeting Agenda

August 9, 2018 6:30-9pm

### Meetings Minutes

#### Welcome – Carrie Klimikowicz

Introduction of new board member Erin Kaleba. And, Carrie will send out the contact list with phone and email contact information for exec board.

#### Principle's Report – Mike Madison

Discussed class sizes for 2018-2019 school year. Fortunately, class sizes remain low with largest projected class size being 24. We will have one Y5 class, 3 Kindergarten classes, 3 1<sup>st</sup> grade, 2 2<sup>nd</sup> grade, 3 3<sup>rd</sup> grade, 2 4<sup>th</sup> grade and 2 5<sup>th</sup> grade classes. We have net loss of 29 kids from Dicken for next year. We are focused on supporting the families who are staying with Dicken and investing in our strong community; "Those who stay will be leaders".

He has focused on recruitment of staff with behavioral specialist background and experience. Lauren (Murphy) York has been hired as a Building Literacy Expert supporting (K-3) and mentoring teachers. Ms. Hasty will fill a full-time Title 1 position. Lynn McHale will be a full-time media specialist. Eugene Barkley, with the Slauson band, will support Instrumental Music (for 5<sup>th</sup> grade). Ms. Kipp Dome will continue to lead PTLW for 4-5 and Rachael Frost will lead PTLW for younger grades. Jennifer Barceletta will teach world languages for 4-5 grades. Marcia Boik will be a Teacher Consultant for Special Education and Lisa Oringer will provide speech therapy.

Climate survey showed parents are concerned about behavioral issues. Mr. Madison will explore options to introduce district and Dicken policies regarding safety of students and response to behavioral issues, including classroom evaluation. He will also discuss with teachers the importance of informing parent of incidents, especially if an individual child is involved in an incident. He is building in professional development for staff and hiring with this experience and skill set.

#### New Business

- The new playground equipment was installed over the summer. Due to an issue with the "pour and play" ground cover, we have \$9,000 remaining to put toward additional equipment. Options will be explored to add a step for the monkey bars on the lower elementary playground. The new sign has also been installed!
- Grants
  1. Owen, boy scout project to achieve Eagle Scout status. Requesting \$500, he is contributing \$500 on his own, to build an observation deck in Dicken Woods. We have discussed as PTO in the past. It has been approved by the city. Decision – Approved.
  2. Classroom guided reading materials to supplement the district reading program to promote literacy. The books should last 3-5 years. Ms. Maus is requesting books for first grade, to be shared amongst all classes. And, Ms. Creswell is requesting books for third grade. Decision – Table until after Dicken Dash to ensure we have budget available; end of October likely date. And, bring 2<sup>nd</sup> grade kits to see and learn more about the request.
- 1<sup>st</sup> day Mochas – September 4, Mike Madison to mingle to answer questions; PTO to wear lanyards at events when possible
- Stuff folders on Meet and Greet night – plan to say after and stuff envelopes at 5:30, so that we can mingle during the event. Set up PTO table (poster needs updated); no t-shirts this year.
- No meetings on September 6.
- Curriculum Night – September 25, PTO board should all plan to attend for introductions. There will be slides on where to park during presentation. Adding flags on Runnymede instead of crossing guards. Take it and put it back. Amy to do it for the first few weeks.
- Family picnic – September 13

- Arrange for kindergarden play area? Carrie to look into options.
- PTO to stuff 1<sup>st</sup> day of school packets – August 28, at 5:30 (after Meet and Greet)
- PTO - Meetings 1<sup>st</sup> Thursday of every month
- Dicken Dash – 10/5; Steve and Kathleen Weinburg chairing! We will get popsicles this year (no Kona)

### Report Outs

- President Elect – Open
- Treasurer - Vania
  - Some of the families that have left where big donors so we need to adjust the budget.
  - We are going to try Scripts. Gift cards, good nationwide. For each gift card, we get a percentage of the sale. Consider promotion in November before the holidays.
  - We will discuss EGGS and Amazon Smile at curriculum night. Amy will give Mr. Madison list of items in the PTO closet so Teachers don't ask for those items from parents.
- Treasurer Elect – Open
- Secretary – Elizabeth Hood
- Fundraising – Anna Lavery
- Volunteer Coordinator – Kim Walsh
  - Time and Talent survey will be included in 1<sup>st</sup> day packets. A list will be provided directly to each chair so that they can reach out to volunteers in advance of events.
  - We will include Treasurer elect and info on joining the PTO. Carrie is planning special dates to invite the Y5 and Kindergarten Room Parents to join the PTO meetings.
- Room Parent Coordinator – Tammy Bauer
  - Pop tops – Due to other fundraising and community service activities, we recommend that we take a break from collecting pop tops this year.
  - Party Community Service Projects – If we are going to recommend a community service, we need to ensure that we communicate them to the room parents early so that they can build them into their activities.
- Enrichment – Dana McPherran
  - Working with Mike on timing to avoid duplication within the last three years and coordinate with other school activities. Nothing for December, January, February, May or June.
  - Janine looking into scheduling recess players.
- Communications – Vanessa Revelli
- Hospitality – Erin Kaleba.
  - Scheduling food and beverages for upcoming events.
  - Bearclaw scheduled for Mocha's with Mike
  - Family Picnic, pizza and water planned.
- PTOC – Janine Hutchinson
  - Treasurer training to be offered by PTOC this year, ideal for Treasure Elect.
- Teacher Liaison – Adrienne Licata

Meeting adjourned at 9:15.

“Say what you will about women, but I think being able to turn one sentence  
into a 6 hour argument takes talent” – unknown

Submitted by: Kim Walsh