

# PTO BOARD MEETING MINUTES

## December 5<sup>th</sup> 2019

Meeting called to order at 7:12.

Carrie Klimkowicz

### Principals Report

Mike Madison

- Dicken Elementary awarded \$500 Educational Grant from Japanese Business Society of America; using funds to support tutors and translation services (needed for Spanish, Japanese and Chinese). Aiming for adding translation in select languages by January.
- Read statement on lock down drill debriefing. Recommendations provided to improve the next drill. The debriefing will be sent out to all parents to address concerns and action plan. There will be follow up discussions at the staff meeting next week.
- Safety check going well and no concerns to date.
- Fancy Dancy lunch to be organized by the staff and they are going to organize it during Spirit Week (targeting 12.16). To be discussed at the staff meeting on 12.11.

### New Business & Reports

Carrie Klimkowicz

- Grants – Approved \$200 for the Fancy Dancy lunch.
- Snowmen out! – only 6 left
- Appreciation station - coffee station and bouquets provided for all Dicken staff
- January yoga staff and/parents– Carrie talking with Emily Trentacosta to set up experience soon
- February- we LOVE our teachers gift basket raffle
- Bought Albanian and UK flag
- Super Science day Volunteers – on Dec. 9 and 10.
- Spirt week Dec. 16<sup>th</sup>-20<sup>th</sup>
- Details to school board for the bond to support – Request received to compare all school's budgets. Carrie directed her to PTOC for information across schools.
- Date for winter walk- January 28<sup>th</sup> 6:30-7:30 Back up – Jan. 30<sup>th</sup> 6:30-7:30
- We will be doing a wine pull to support the Auction.

### Report- Outs/ Questions

President Elect – rain garden meeting.

Jen Miller

- Former student looking at setting up rain garden for Dicken, where we have standing water near playground. Further discussion on 12.6. No expense to Dicken. Budget and staff to support for 2 years; offered to 6 schools.

Treasurer – Tax issue

Nick Stauder

- Notification from Department of Treasury that we needed to send in sales statement for 2016. Notice saying that we owe approximately \$9,000. Nick found check sent by prior Treasurer and is talking with Department of Treasury to file amended returns form and

they will then amend the amount that we owe based on penalty and interest. PTO determined that we need an attorney to write a letter to address the issue on our behalf.

- Clarified that we did earn net income of \$31,844 for Dicken Dash and \$1,991 for Dicken 5K Run. Excellent to make a profit on the first year of the run!
- Reviewed Profit and Loss statement. Higher expense for healthy snacks than budget. Started spending for the Auction.

Treasurer Elect – not in attendance

Augustina Fragner

Teacher Liaison

Jessica Posey

- Teachers have to input the standards for the new report cards.
- Staff appreciated the flowers and signs and plans for monthly activities.

Staff Liaison

Adrienne Licota

- Looking to set up yoga for parents, but we need to reserve the gym and set a date with Kim Cresswell.

Secretary - No update

Kim Walsh

Fundraising- CNO Panera (raised \$130)

Anna Lavery

Volunteer/ Sign ups - dog stations new idea. Remove the trash can and keep the bags. We will post something on Facebook.

Kelly Bauer

Room- Parent Coordinator-

Tammy Bauer

- Favorite things survey sent out to staff to communicate with families

Enrichment

Dana McPherran

- Issues: Robot was not talking. One of the operators quit before the evening movie. Screen collapsed before the end of the movie. In response, we are getting another free mobile planetarium to repair relationship. Looking at January 14 or 17.
- Meeting with parents on a parent lighthouse team to restart lunchtime enrichment. Volunteers would be needed to support.

Communications – She will send out survey to get ideas to reformate.

Vanessa Revelli

Hospitality- winter walk date – Rethinking cocoa and cookies.

Erin Kaleba/Barb

PTOC – No update.

OPEN

Meeting adjourned 8:45 pm.

Next meeting: January 9.