AAPS Preparedness Plan for District Employees, Contractors and Visitors

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DAILY SCREENING PROTOCOL

- Self-Screening online questionnaire

- Affirmative indication of symptoms – stay at home or return home

- Notification from work-site supervisor to HR Executive Director and ED of the Community Division
  - If requested, follow-up interview to be submitted
SOCIAL DISTANCING & MITIGATING MEASURES

- 6ft distancing (when possible)

- Face coverings for the following:
  - Shared spaces
  - Restrooms
  - Hallways
  - In-person meetings

- Self-report to immediate supervisors:
  - Positive Covid-19 test
  - Close contact with suspected or confirmed Covid-19 case(s)
  - Any affirmative answers to self-screening protocol
SOCIAL DISTANCING & MITIGATING MEASURES CONTINUED ...

- Spacing signage in buildings and on grounds
- Spread out workstations
- Restrict use of non-essential common spaces (cafeterias, lounges, etc.)
- Provide additional training to employees:
  - Workplace infection control
  - Proper use of PPE
WORKPLACE CLEANING & DISINFECTION

- Cleaning supplies available at workstations
- Increased workplace cleaning / disinfection on high-touch surfaces and shared equipment
- Signs posted about the importance of personal hygiene
- Minimize shared use of items in and around workstations
CONFIRMED WORKPLACE INFECTION RESPONSE PLAN

► If on AAPS property:
  ► Isolate
  ► Plan to go home
  ► Receive care

► Notification to District:
  ► Notify ED HR / ED of Community Division
  ► Washtenaw County Health Department via online portal, email or phone call
  ► If person visited District building, notify those in the area visited by person
  ► Those in close contact will be sent home
SELF REPORTING, PRECLUSION FROM DISTRICT PROPERTY & RETURN TO WORK

- **Confirmed** diagnosis or symptoms cannot return until:
  - At least 10 days have passed since individuals symptoms first started or first positive COVID test
  - At least 72 hours (3 full days) have passed since fever resolved without the use of fever reducing medicines.
  - Individuals symptoms have vastly improved

- **Asymptomatic** individual testing positive and/or close contact with another confirmed or suspected:
  - 14 days have passed since the testing or close contact occurred provided the individual has no symptoms
  - If symptoms develop:
    - At least 72 hours (3 full days) have passed since fever resolved without the use of fever reducing medicines.
    - Individuals symptoms have vastly improved

Pursuant to CD,WCHD MI Dept of Labor and Economic Opportunity: [https://www.michigan.gov/leo/0,5863,7-336-100207_101268---,00.html](https://www.michigan.gov/leo/0,5863,7-336-100207_101268---,00.html)
SELF REPORTING, PRECLUSION FROM DISTRICT PROPERTY & RETURN TO WORK CONTINUED ...

- Travel internationally within the prior 14 days:
  - 14 days have passed since return and not developed symptoms
  - At least 10 days have passed since individuals symptoms first started or first positive COVID-19 test
  - At least 72 hours (3 full days) have passed since fever resolved without the use of fever reducing medicines.

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EMPLOYEE RIGHTS

- No discharge, discipline or retaliation because of positive COVID test, symptoms or close contact

- Families First Coronavirus Response Act (FFCRA) means employees are eligible for paid leave.
  - Information available at https://www.a2schools.org/Page/15842

- Plan can be amended if laws, EO or guidance (CDC, WCHD, LARA) changes