

## **Logan PTSO Meeting Minutes**

Wednesday, May 3, 2023

Hybrid meeting (In person in Logan conference room & on Zoom)

Start Time: 9:00 am ET

Attendees: Will Wright, Kerri Randall, Aron Butler, Jen Swarup, Yim McCabe, Simona Butler, Erin Barbossa, Christine Pipitone, Eshraq Saleem, Rosi Alba, Tierra Jackson, Jayme Gherke, April Weber

### **Principals Report, Will Wright**

- Art Room Request - ITD would support a pilot using a device. Seems to be a concern about giving a device to one art room and not others. Purchase would need to come out of the budget this year. Vote to cover by Kerri Randall, Jen seconds. APPROVED.
- Question regarding outstanding teacher vouchers. Will offers to send a note to those who have outstanding teacher voucher requests.

### **President Report, Kerri Randall**

- Soccer Goals - The current goals are broken. They were purchased in Spring 2018 and used by all Logan students. They have been well used and need replacing. Will the PTSO cover a replacement set? Two for \$593.00. We need sandbags on the back of these to keep them stable. Aron notes we have a capital line that this could come out of since we didn't spend this year. Kerri moves, Jen seconds. APPROVED. Spend from balance to purchase.
- Discussion regarding other items that are needed and results in a recommendation that PTSO should make a wish-list for noon hour supplies.
- Further discussion regarding the noon hour budget. Given that all 370 Logan students use the equipment, it is suggested we increase the noon hour budget by \$800.

### **PTOC Update, Julie Prussack via Kerri Randall**

- PTOC thanks us for our commitment to implement equity in our goals. No additional action at this time, but additional details will come out in the Fall on how to support.

### **Academic Coordinator Update, Susie Guest via Kerri Randall**

- ASO Band is coming back for another performance on May 16. This wraps up our assemblies for the year.

### **Secretary and Bylaws & Goals Update, Pamela Fine**

- [April Meeting Minutes](#) - Kerri moves, Will seconds. Approved.
- [Goals Meeting Recommendations](#) - Goals approved for 2023-24 school year. Submitted to Sonali to post on the website.

- PTSO Nomination Slate will be shared at the June meeting. Please complete the [survey](#) to sign up. Discussion regarding sending a note to the Logan community to encourage new role sign-ups. Erin and Pamela will work together to put the letter together. Erin mentions adding the Winter Fest Chair to the role list. Kerri is looking for a co-president or to cede the position if someone wants to take over. We have a number of positions that will need to be filled.
- PTSO Survey - Feedback survey will go out June 1 and remain open until the end of the year.

### **Teacher Report, Tierra Jackson**

- Thanks for the Teacher Appreciation treats!
- M-Step has started.
- Science Olympiad is planned for Saturday, May 13. We are thankful for the 20 parent volunteers from Logan. We have over 40 students representing Logan.

### **Social Committee Update - Tierra Jackson and April Weber**

- Review of Carnival budget. Costs have increased.
- Pizza costs have increased significantly.
- Table rentals cost. May have donations.
- All events and food are free. \$ from the Raffle ticket sales. Looking for someone to head the Raffle committee. We need a raffle license. Recommend \$3500 to be on the safe side. Motion to increase to \$3500 (from \$2000) and pull from the general budget. Added the DJ, face painting, balloon artist, shaved ice. We recall managing the silent auction was difficult to manage. Christina had said solicited donations for gift cards and pick from the tree. Do we need to fundraise? No, because Fun Run was so successful. Raffle, cake walk, decor. We have games handled. Aron moves to increase the budget for \$3500 for carnival, Kerri Seconds, APPROVED. Carnival is revenue generating for \$1000.

### **Hospitality Update, April Weber and Jayme Gherke**

- Teacher appreciation week is very successful! We have a jungle theme this year.
- SweetGreen lunch was a hit!

### **Treasurer Update and Budget Meeting, Aron Butler**

- Budget meeting: [Review attached report.](#)
- This year we are poised to draw down the budget more than proposed for the upcoming year, given our high starting bank balance this school year.
- Winter Fest - Cost came out of assemblies. We need to add in a line item for future events. There is a general agreement to bump up budget for events due to increasing costs
- Grant Program - Recommend to return to \$5000 limit from \$10,000. We can then assess next year if we need to increase.

- Noon hour increase - Recommend doubling it and then make an Amazon wishlist to supplement.
- Yearbook cover prices went up by \$50.
- Teacher Vouchers - not anticipating any major changes per Will.
- Expected year end balance of \$24,000. Lowest balance we've had in a long time. This is appropriate because we want to spend the money we bring in.
- We need to review if we are institutionalizing events that aren't sustainable in the future.
- Other major change we made was free events, but we can always go back to charging for food to increase budget. Does Kona make sense if we are charging? Something to consider for the future. Will recommends we continue making our events as inclusive as possible. If you are part of the Logan community, we don't want barriers to attend events.

*Adjourned at 10:17 am*

Next meeting is Wednesday, May 31 at 9:00 am ET in a hybrid format (in Logan conference room and via Zoom).