

**Logan Elementary PTSO  
Monthly PTSO Meeting  
April 4, 2018 Meeting Agenda  
9:00a - 10:00a**

4/4/18

<u>Topic</u>	<u>Presenter</u>	<u>Mins</u>	<u>Time</u>
1. Principal Report	Will Wright	10	9:00 AM - 9:10 AM
2. Teacher Report	Tierra Jackson, Chris Culbertson	5	9:10 AM - 9:15 AM
3. Bylaws & Goals Report - 1) Status of 2018-19 PTSO Slate & Open Positions- Additional nominations? 2) Draft of Goals Meeting Results - Submitting to Will for review & teacher input	Pamela Fine	10	9:15 AM - 9:25 AM
4. President - smartphone pledge (Take The Pledge), Box Tops \$456.20 school year total and popsicle party is April prize.	Susie Guest	10	9:25 AM - 9:35 AM
5. Treasurer March Report - Vote on funding Y5/K Health Exploration field trip / teacher voucher plans for end of year/add line item for end of year Book Drive	Kerri Randall	10	9:35 AM - 9:45 AM
6. Book Fair recap & thoughts for next year	Sarah Jenkins	5	9:45 AM - 9:50 AM
7. Social Events Coordinator - Spring Carnival Update, end of year book drive discussion	Tanya Wheelan / Tierra Jackson	5	9:50 AM - 9:55 AM
8. Fundraising Coordinator - Silent Auction day of volunteers, Fun Run 2018 (3rd party management group??)	Christina Shinsky	5	9:55 AM - 10:00 AM

Next Meeting: May 3, 2018

**2018/19 LOGAN ELEMENTARY PTO OFFICERS & CHAIRS**

Position	Currently Held by	Continuing in 2018.19?	Nomination	Notes
<b>Officers</b>				
President	Susie Guest	Yes		Susie confirmed she will continue the position, unless another nominee is interested.
Vice President of Communications	Katie Pecoraro	Yes		Katie confirmed she will continue the position.
Treasurer	Kerri Randall	Yes		Kerri confirmed she will continue the position, unless another nominee is interested.
Secretary	Aron Butler	No		Aron confirmed he will continue the position.
Fundraising Chair	Christina Shinsky	Yes		Christina confirmed continuation of role via email, but also happy to step into a new role or co-chair.
Academic Coordinator	Christy Landefeld	No		Christy is unable to continue the role next year.
PTO Council Representative & Webmaster	Rebecca Lazarus	Yes		Rebecca confirmed continuation of role via email.
<b>Committee Chairs</b>				
AAPAC Representative				OPEN
Art & Book Fair	Lily Guzman	Yes	Jen Swarup Interested in co-chairing.	Lily confirmed via email.
Beautification	Carlos Brito & Rosalba Torres	Yes		Rosi and Carlos confirmed via email.
Book Fair	Christy Landefeld & Sarah Jenkins	Yes		Sarah - Lead / Christy - Co/asst.
Box Tops	Karen Wasco	Yes		Karen confirmed via email.
Bylaws & Goals Coordinator	Pamela Fine	Yes		Confirmed.
Directory Coordinator	Rebecca Lazarus	Yes		Rebecca confirmed continuation of role via email.
Disability Awareness Workshop				OPEN
Food Fundraiser & Grocery	Robyn Schmier	Yes		Robyn confirmed continuation of role via email.
Hospitality & NAAPID	April Weber	Yes		April confirmed continuation of role via email.
PTO Thrift Shop	Judi Scramlin Jones	No		OPEN
Room Parent Liaison	Tanya Whelan	Yes		Tanya confirmed continuation of role via email.
Science Fair	Dave Randall	Yes		Dave confirmed continuation of role via email.
Sign Coordinator	Lily Guzman	Yes		Lily confirmed continuation of role via email.
Split Wear	Robyn Schmier	Yes		Robyn confirmed continuation of role via email.
Volunteer Coordinator	Tiffany Beckerleg & Ana Gribic	Tiffany - No / Ana - awaiting response		Tiffany is unable to continue the role due to move. Awaiting response from Ana. Christy Landefeld is able to take on the role.
Science Olympiad Chair	Tierra Jackson	Yes	Christy Landefeld	Tierra confirmed continuation of role via email.
Social Events Coordinator	Tanya Whelan & Tierra Jackson	Yes		Tierra & Tanya confirmed continuation of role via email.
Yearbook	Rosi Torres	Yes		Rosi confirmed via email.
<b>Summary</b>				
<b>OPEN</b>	<b>CONFIRMED</b>			
Academic Coordinator	President			
AAPAC Representative	Fundraising Chair			

Disability Awareness Workshop	Academic Coordinator			
PTO Thriftshop	PTO Council Representative & Webmaster			
	VP of Communications			
	Art Fair			
	Beautification			
	Box Tops			
Volunteer Coordinator Co-Chair	Bylaws & Goals Coordinator			
	Food Fundraiser & Grocery			
	Hospitality & NAAPID			
	Room Parent Liasion			
	Science Fair			
	Art Fair			
	Science Olympiad Chair			
	Social Events Coordinator			
	Sign Coordinator			
	Volunteer Coordinator			
	Yearbook			

**BUDGET AS OF March 31, 2018**

<u>Income - Fundraising</u>	<u>Budget</u>	<u>Actual</u>	<u>Expected Remaining</u>	<u>Variance</u>	<u>Notes</u>
Dues and Donations	9,000.00	11,058.95	0.00	2,058.95	
Fall Fun Run	7,500.00	6,905.00	595.00	0.00	
PTO Thrift Shop	1,500.00	1,167.00	333.00	0.00	
Parent Donations for Science Olympiad	675.00	472.00	203.00	0.00	
Additional Fund Raising	1,500.00	1,067.83	432.17	0.00	
Box Tops	700.00	502.80	197.20	0.00	
Fall Social	0.00	1,291.00	0.00	1,291.00	
Basket Raffle and Carnival	3,500.00	0.00	3,500.00	0.00	
Book Fair/Literacy Earnings	811.30	3,590.84	(2,779.34)	0.00	
<b>Sub-Total Active Fundraising</b>	<b>25,186.30</b>	<b>26,055.22</b>	<b>2,481.03</b>	<b>3,349.95</b>	
<b><u>Income - Merchant Fundraising</u></b>					
Kroger	1,500.00	1,126.99	373.01	0.00	
Busch's	400.00	403.94	0.00	3.94	
<b>Sub-Total Passive Fundraising</b>	<b>1,900.00</b>	<b>1,530.93</b>	<b>373.01</b>	<b>3.94</b>	Additional \$250 Wal-mart Grant for rock wall
Spend from Balance	3,190.62	488.95		(488.95)	
<b>Total Income</b>	<b>30,276.92</b>	<b>28,075.10</b>	<b>2,854.04</b>	<b>2,864.94</b>	
<b><u>Expense - PTO Activities</u></b>					
Art Fair	(100.00)	0.00	(100.00)	0.00	
Science Fair	(50.00)	0.00	(50.00)	0.00	
Art Room Consumables	(1,000.00)	(1,019.05)	19.05	0.00	
Beautification	(400.00)	0.00	(400.00)	0.00	
Beth Trossen Memorial	(200.00)	0.00	(200.00)	0.00	
Book Fair Money/literacy	(1,069.50)	(203.30)	(866.20)	0.00	
Assemblies, presentations, academic enrichment	(4,500.00)	(3,600.80)	(899.20)	0.00	
Carnival	(1,500.00)	0.00	(1,500.00)	0.00	
Directory Printing	(250.00)	0.00	(250.00)	0.00	
Disability Awareness	(525.00)	(450.00)	(75.00)	0.00	
Fall Social	(650.00)	(710.70)	0.00	(60.70)	
Field Day	(125.00)	0.00	(125.00)	0.00	
Field Trips and transportation	(5,000.00)	(3,225.00)	(1,775.00)	0.00	
Fifth Grade Planner Fund	(150.00)	(139.95)	(10.05)	0.00	
Flag Fund	(200.00)	(55.10)	(144.90)	0.00	
Fun Run	(750.00)	(642.97)	(107.03)	0.00	
Harold Logan Fund	(200.00)	(200.00)	0.00	0.00	
Hospitality	(450.00)	(440.42)	(9.58)	0.00	
Liability Insurance	(700.00)	(699.00)	(1.00)	0.00	
Library	(500.00)	0.00	(500.00)	0.00	
Noon hour supplies	(75.00)	0.00	(75.00)	0.00	
Paper Products For Events	(250.00)	(141.12)	(108.88)	0.00	
Playground Fund	(1,035.62)	0.00	(1,035.62)	0.00	
PTSO Council	(60.00)	(50.00)	(10.00)	0.00	
Razz Kids	(900.00)	(700.00)	(200.00)	0.00	
Safety Patrol/Traffic	(100.00)	0.00	(100.00)	0.00	
Science Olympiad	(850.00)	(248.97)	(601.03)	0.00	
Scholastic Newsletter	(500.00)	(581.35)	0.00	(81.35)	
Special Purchases for music, gym and art	(700.00)	(351.76)	(348.24)	0.00	
Staff Appreciation	(600.00)	(71.96)	(528.04)	0.00	
State/License Fees	(100.00)	(20.00)	(80.00)	0.00	
Student Council	(200.00)	0.00	(200.00)	0.00	
Talent Show	(50.00)	59.48	(109.48)	0.00	
Teacher Vouchers	(6,500.00)	(3,178.91)	(3,321.09)	0.00	
Time for Kids	(1,000.00)	(1,092.63)	0.00	(92.63)	
Walk to School Day	(20.00)	0.00	(20.00)	0.00	
Xeroxing/paper/PTSO supplies	(100.00)	(65.61)	(34.39)	0.00	
<b>Total Expenses</b>	<b>(31,360.12)</b>	<b>(17,829.12)</b>	<b>(13,531.00)</b>	<b>0.00</b>	
<b>Net Income (Loss)</b>	<b>(31,360.12)</b>	<b>(17,829.12)</b>	<b>(13,531.00)</b>	<b>(234.68)</b>	
A	Includes Spirit Wear, Food Fundraising, and possible new events				
Notes	\$6000 Reserve Fund				



# Logan Elementary School PTSO

## Report and Recommendations of the 2018 Goals Committee

{Draft as of 4.3.18}

**Purpose:** The Goals Committee met on Tuesday, March 14, 2018 to determine and set priorities for both short and long-term goals to provide for continued development, growth and improvements of Logan Elementary. The meeting was held in the Logan Mini-Theater.

**Committee Members in Attendance:** Susie Guest, Will Wright, Tierra Jackson, Kerri Randall, Christina Shinsky, Christy Landefeld, Pamela Fine

**Agenda:** The Committee reviewed the 2017-18 goals and discussed achievements, goals in process and general feedback from Logan PTSO membership. Based on this review, key objectives were listed for 2018-2019 along with a variety of items to improve on or continue going forward.

**Key Goals and Continual Improvement Items for 2018-2019:** The Committee offers the following recommendations to the Logan PTSO:

1. Continue to utilize a budget that accurately reflects the needs and wants of the school.
2. Continue to utilize a comprehensive plan for fundraising while considering new priorities.
3. Continue consistent communication between the Logan PTSO and the principal, teachers, and staff of Logan Elementary.  
*>Schedule a representative from the Logan PTSO Executive Board (i.e. President, Treasurer) to attend Logan staff meeting. Meeting attendance will be scheduled via Will for the beginning, middle and end of the year (September, January and May) to continue consistent communication and share budget updates.*
4. Continue with the successful welcome activities, i.e. Popsicles with the Principal, with dates communicated as early as possible.
5. Continue to utilize the Logan PTSO website with timely updates, social media integration and online volunteer sign-up (i.e. best practice of utilizing Sign Up Genius).
6. Continue to improve on succession planning for Officer & Chair roles by moving all roles to a two-year commitment, encouraging co-chairs and broadly publicizing nomination process.
7. Continued support of classroom teachers through the teacher vouchers and mini-grants. Send reminders to utilize the vouchers via updated communication for an earlier deadline (i.e. April) so any surplus can be distributed to teachers who submitted receipts over the limit. Define exact ability to support mini-grants by end of the year.

8. Continued support and coordination of the enrichment programs including bringing groups to Logan as well as helping to fund field trips. Increase funding for field trip transportation based on 2017-18 actual spend.
9. Establish a 3<sup>rd</sup> grade Camp Fund for transportation only.
10. Establish a Lego League Fund.
11. Develop targeted fundraising to help pay for a Rockwall in the gym.
12. Continue supporting the 'Harold Logan Equity Fund' to provide resources to students as deemed necessary by the Principal via a rollover contribution of \$200 yearly.
13. Continue supporting the 'Fifth Grade Fund' to supply planners for 5<sup>th</sup> graders to support transition to middle school. Increase fund to purchase locks as well.
14. Continue to focus on increasing Volunteer Recruitment, including continued engagement of Room Parents to encourage sign-up. Schedule the Volunteer Fair to align with the first PTSO meeting of the year on the first day of school.

These goals and recommendations are submitted to the Logan PTSO for review and incorporation into the planning process for the 2018-2019 school year.

Respectfully submitted,  
Pamela Fine  
Bylaws & Goals Coordinator, Logan PTSO, April 2018