

Logan PTSO Meeting Minutes
May 3, 2018
Logan Mini Theater 7:00 PM

Attendees: Tiffany Beckerleg, Pamela Fine, Christina Shinsky, Carlos Brito, Susie Guest, Jen Stieve-Swarup, Tierra Jackson, Will Wright, Aron Butler

Meeting start time: 7:02pm

Principal Report – Will Wright

- Resurfacing work for the upper playground field is currently out for bids. It's not expected to be completed this season.
- Installation of new playground equipment is scheduled for mid-July. Mr Wright will be on vacation, but will make arrangements to ensure there is someone representing Logan to monitor the work.
- There is a proposal on the May 8 ballot for renewal of an AAPS millage, and we encourage everyone to vote. Informational materials from the district are circulated, and a short informational video is shown.

Teacher Report – Tierra Jackson & Chris Culbertson

- Big thanks for staff meeting snacks this week.
- ACES day activities took place yesterday.
- Reminder about vocal music performances: Grades 4-5 on May 24, and grades 2-3 on May 31.
- Testing updates: MSTEP is underway with grades 3-4 scheduled for next week; NWEA testing for all grades is later this month.
- Student Council Earth Day activities included planting seeds and cleaning up trash on school grounds.
- Science Olympiad assembly is Friday May 11 at 2:30pm where we will present medals to the participants. They should plan to wear their T-shirts. The competition event is a week from Saturday. We are still verifying the numbers of required volunteers, but it looks like we're probably in good shape.
- Book drive fliers are going home tomorrow.
- Girls on the Run is Friday May 11 at 6pm at Rolling Hills County Park.

Officer Reports

- President – Susie Guest
 - Our Heritage Festival coordinators are planning to visit the Thurston festival tomorrow night to see how it's run and get some potential ideas for next year.
 - **MOTION to fund padlocks for 5th graders**, related to their transition to middle school as discussed at an earlier meeting. Estimated cost is \$200 from Lowe's. **Motion was seconded and vote passed with no contest.**
 - Parent question/concern: Why not have a second parent-teacher conference each year? Susie suggested to the parent that all teachers have an open-door policy, but

wanted to bring the suggestion to PTSO. Christina said Mrs Ellis sent a note home asking if parents wanted to schedule an additional conference, which seemed like a good way to be proactive on this topic. Mr Wright said he will try follow up with the parent, and will put a note in his staff bulletin about being proactive on parent communications.

- Treasurer – Kerri Randall *[From Susie in Kerri's absence]*
 - Lots of payments going out in April, but we expect to recover some funds with Carnival. Received \$50 check from the National Energy Foundation; there was no letter or explanation of why, so it was deposited as “other fundraising”.
 - We had our budget planning meeting on this past Monday, and the resulting proposed 2019 budget is circulated here. Please review and send comments to Kerri by May 18 so she can incorporate them before voting on the budget next meeting. Susie highlights a few changes for next year, including increases to field trip bussing and addition of a capital fund for equipment purchases.
 - Discussion of bus expenses being higher than expected, including charges for drivers taking wrong turns, taking longer routes than necessary. Mr Wright will follow up with the district office about how to avoid these overages.
- Fundraising Chair – Christina Shinsky
 - Discussion of auction item ideas, including principal's parking spot. She will prepare a flier to send home to advertise and build interest.
 - Discussion of best location for auction. Tierra says we'll discuss this during the upcoming planning meeting and make a decision. Mr Wright clarifies PLTW will not be putting on an expo so doesn't need any space.
 - Expect to present an update on Fun Run planning next month.

Committee Chair Reports

- Beautification – Rosi Torres & Carlos Brito
 - Spring cleanup day is scheduled for Saturday May 19. We expect to have several high school volunteers (Traver Lakes Junior Youth Group), but would like parents to help and supervise HS kids. We still have funds in the budget to purchase materials like mulch and plants, so we don't need to ask for family donations this year.
 - Fundraiser art cards turned out well, and we've sold about half of the 100 sets so far. We would like to have a table set up at Carnival, and may try to advertise them via the Facebook page in the meantime.
 - Discussion of purchasing signs for PTSO events. Got some prices for different types in the range of \$90-\$200, including ones that could display different messages for Carnival, Beats-n-Treats, other events. Discussion of where we might place the sign, and whether it makes sense to try to advertise events to the larger community. Do we want to try draw in non-school families? Mr Wright will talk to other principals to see what kind of broader neighborhood participation they see. He also suggests that a lower-cost option might be to print a poster and attach it to an easel we own.
- Bylaws – Pamela Fine
 - No significant edits were suggested to the draft, so the final version will go to Rebecca for posting to the website shortly.

- Discussion of officer/chair nomination slate, including highlighting some recent updates to document that is circulated. Outstanding positions are now AAPAC coordinator, PTO Thrift Shop liaison, and a co-chair for academic coordinator. These should be added to the upcoming volunteer request email. She suggests we hold the vote by email to get more participation.
- Hospitality – April Weber [*From Susie in April's absence*]
 - Plans are set for teacher appreciation week next week, but we still need volunteers to help with the luncheon. Look for a sign-up link in the upcoming volunteer email.
- Social Events Coordinator – Tanya Whelan & Tierra Jackson
 - Heritage festival was amazing. Many families participated, the mayor attended, and the performances, presentations, and posters were great. We are also grateful for the high school students who helped out. We are happy to hold any country posterboards for potential re-use in the future, if folks want to bring them in.
 - Carnival planning committee has been formed but we're still looking for a volunteer coordinator. There's a planning meeting next Thursday May 10 from 4-5pm. The new popcorn machine is here, and we plan to try it out during the meeting to make sure everything works ok. Basket raffle donation and presale ticket order forms are going home next week.
- Volunteer Coordinator – Tiffany Beckerleg & Ana Grbic
 - Tiffany and Ana are handing off this position to Christy Landefeld for next year. They have put all the docs related to the job in the Logan event volunteers gmail account.
 - Email list items: The weekly email was getting long recently so Tiffany removed some of the recurring items such as the requests for art supplies and gym shoes. Should we also remove both carnival and silent auction planning committee now? Yes, but expect to put one on for the event volunteers.
 - Discussion of adding a picture day coordinator as a PTSO position for next year. Tierra asks whether we can add this to yearbook coordinator duties? Tiffany says there is minimal work outside of picture day itself, but the person should commit to being at school for the whole photo session to help coordinate student movement and make sure kids look ok. This is something the photo company employees don't usually have the time or patience for. The fall date is currently set as Sept 13th. Jen Stieve-Swarup agrees to take on this role.

Adjourned at 8:07pm.

Next Meeting Date: Weds, June 6th at 9am in Logan Mini Theater.