

Logan PTSO Meeting Minutes
December 6, 2017
Logan Mini Theater 9:00 AM

Attendees: Susie Guest, Christina Shinsky, Kerri Randall, Christy Landefeld, Will Wright, Karen Wasco, Chris Culbertson, Eleonore Zetoune, Pauline McLaughlin, Pamela Fine, Rosi Torres, Sarah Jenkins, Aron Butler

Meeting start time: 9:02 am

Principal Report – Will Wright

- Logan is implementing the Lexia program/materials as part of a district-wide rollout of Tier 2 interventions to cover the five core areas of literacy. It will be available for children showing a need for additional support in literacy, and includes some school and home activity components.
- Washtenaw county has a relatively high truancy rate within the state. AAPS is trying to do its part to reduce this, so some Logan families may get a letter from the district regarding absences. This is a form letter so don't read too much into it. Feel free to get in touch with me with any concerns.

Teacher Report – Tierra Jackson & Chris Culbertson

- Mr. Culbertson says they've ordered some additional flags for the multi-purpose room to cover new countries represented this year. Rosi confirms they have arrived. Arrangements are being made to get them put up.
- He also confirmed heritage festival date as April 19. He will be setting up a planning committee after winter break, so look for some notices about that.
- Susie gives some additional updates from Mrs. Jackson. Student Council food drive was a success with over 800 items donated to Food Gatherers. Classroom winners were Mrs. Ellis (95 items) for lower el and Mr. Yenor (191 items) for upper el.
- Spirit week is next week.
- WESO (Science Olympiad) registration goes live this Friday for the 2018 season. First meeting for Logan teams will be Weds January 10 at 6:30pm in the mini-theater. Info sessions for coaches are January 31 at Pioneer HS, time TBD. A 1-hour "how to coach" workshop will be offered at Forsythe MS on January 24.
- Talent show auditions are this Thurs-Fri. Still looking for volunteers to help during auditions. More details are in the latest help-wanted notice, or you can email Tierra Jackson (jacksont@aaps.k12.mi.us) or Tanya Whelan (tanyawhelan@yahoo.com).

Officer Reports

- President – Susie Guest
 - Judy Scramlin Jones & family have left Logan, so Christina Shinsky is taking over duties related to PTSO Thrift Shop.
 - Walmart grant application for \$2500 for the rock wall project got a partial award of \$250. The check arrived with no letter or other info, so there doesn't appear to be any project

timeline or proof-of-use requirements. We're still looking into other fundraising sources for this project.

- Treasurer – Kerri Randall
 - Copies of treasurer's report and summary of field trip requests are being circulated for review.
 - First Lego League: Income of \$4100 from fall program dues was deposited into the district-held account. We had \$500 carryover in there from last year, making a balance of \$4600 after the new deposits. From this we have a check for \$4100 back to cover this fall's expenses. So this may look like new fundraising on PTSO ledger but will be used immediately to reimburse program expenses, which Tanya is managing.
 - Some other deposits: The Walmart grant Susie mentioned. Also found and deposited \$2 from 2016 Science Olympiad registration. Also an Amazon Smile fundraising check for \$9.71.
 - Amazon Smile program: Someone asks whether Amazon tells us how many families are signed up. Answer is no, doesn't appear so. Mr. Wright suggests we remind families about the Smile program in our social media, newsletter, etc. during this holiday shopping season.
 - Payments out include teacher vouchers, field trips, and PTSO grant program items for media center, ELL, IXL. A check for Science Alive was voided and reissued to correct the payment amount.
 - Shipping on books ordered under the Culbertson Family Grant was \$197. This put the total cost above the grant amount, so Mr. Culbertson and Ms. Wooley agreed to cover the overage from their teacher voucher dollars. Discussion of whether PTSO should cover this to restore their teacher vouchers. **Motion for PTSO to cover \$197 in shipping charges from general funds to preserve teacher voucher dollars for other purposes. Motion carried and vote passes.**
 - Field trip busing expenses: PTSO Thrift Shop is no longer covering field trip busing, so we budgeted \$5k of PTSO funds to cover trips expected for the school year. After reviewing costs for trips so far, an error was discovered in our original estimates such that we need to add about nine hours driver time (around \$567) for trips so far. This is significant extra funding, which will push us over budget with planned trips for the rest of the school year. Need to decide how to cover this.
 - For upcoming third grade overnight trip to YMCA camp, two buses were requested, one for the 50 students and a second bus for luggage. Since it's an overnight trip the buses go there and back twice at \$212 per bus per trip. Eliminating the luggage bus could cover much of our overage. One option might be to ask the parent chaperones if they can carry the majority of luggage in private vehicles, such that one bus is sufficient. Another option would be to rent a truck (like U-Haul) for the bags. Someone offered to check rental prices, and Mr. Culbertson offered to drive it.
 - Discussion of the fact that PTSO only agreed to fund one trip/class, and third grade has two (YMCA camp and Lansing). Asking parents for more funds for the YMCA camp trip is probably not reasonable since cost info has already gone out.
 - Mr. Wright points out that the CI classes get outside funding for field trips, so we could consider using their PTSO share for 3rd grade, but acknowledges this could

raise questions of fairness. Discussion of whether we should offer the same dollar amount per grade, or stick with one trip per grade knowing they will have different costs. No clear consensus.

- Kerri says we could make an adjustment to cover it this year, but will need to do better planning going forward. Also should ask teachers to plan busing carefully based on headcount (one bus can hold up to 66 kids).
- Christy suggests we could shift funds from assembly budget, since we've covered the most popular ones already (Brainstormers, Science Alive) and still have funds available. Discussion of pros and cons of spending less this year on assemblies. Someone points out that individual classrooms have other programs, so the two PTSO-sponsored events are not the only ones the kids get. Susie suggests we investigate a low-cost local musical program, like AASO, and Christie agrees to do so. Another idea is for Clague or other AAPS school to come play a concert.
- Consensus is to postpone a decision on how to cover the busing overage until next meeting.
- Finally got a hardcopy of our tax determination letter (after two years of work by Amanda). Now we are able to provide this to donors. Kerri will put it on the website.
- Fundraising Chair – Christina Shinsky
 - Silent auction planning: She has asked for committee interest in volunteer email and e-backpack, looking for folks who have ideas for getting donations. She mentions American Girl offering a doll and Disney World offering park tickets, examples of longer lead-time items that are good to think about now.
 - Carnival social event: Working with Tanya and Tierra for ideas for revising use of space for this event to make it feel less cramped.
 - Shopper rewards: Close to \$400 from Kroger last quarter. We expect there are more families that shop at Busch's but aren't signed up, so should advertise this one again.
 - Sarah suggests we consider making a year-end funding request to families, as many other nonprofits do. Question on whether our tax ID is in the PayPal confirmation email. Sarah will check.
- Academic Coordinator – Christy Landefeld
 - Science Alive was a hit again this year, and she got some feedback that it was nice to have it this time of year versus in the spring. This program has come to Logan for 24 of the 25 years it's been going.
 - Still have funding available for additional programs. Looking for help setting up details for an evening program during Book Fair week.
- Bylaws – Pamela Fine
 - Still working through edits. Expect to have a draft by next meeting.

Committee Chair Reports

- Box Tops – Karen Wasco
 - BT have raised \$365 so far this year. We also have some parents using the BT smartphone app now. It's very easy, and there is info in the e-backpack.
 - Classrooms of Mrs. Rochelle and Mr. Yenor each won a hot chocolate party for most BT this fall. We have the hot chocolate mix, but looking for ideas on how best to get hot

water there. Someone suggests asking Starbucks or Panera to donate hot water in some of their coffee carafe boxes. Otherwise might be able to use school coffee pots.

- Science Fair – Kerri Randall
 - UM chemistry club has asked for any pictures of their performance that we can share. Please send photos to Kerri.
- Hospitality – April Weber
 - From Susie: Still looking for staff meeting snack sign-ups for this month and next. May also use hospitality funds for holiday gifts for teachers.
- Social Events Coordinator –Tanya Whelan & Tierra Jackson
 - From Susie: Asked teachers to make a list of “My Favorite Things” to have available for anyone wanting to give gifts or donations. The responses are now compiled into a binder in Mr Wright’s office.

Adjourned at 9:56 am.

Next Meeting Date: Weds Jan 10th at 9am in Logan Mini Theater.