

# **AAPS Community Education And Recreation FREE / REDUCED LUNCH SCHOLARSHIP PROGRAM INFORMATION**



## **Who is Eligible for this Program?**

This Scholarship program is available to children enrolled in the Ann Arbor Public Schools who are currently participating in the AAPS Free/Reduced Lunch Program. The scholarship award can also be applied to the parents/guardians of the children enrolled in AAPS and any preschool siblings. (If you have additional children who do not attend AAPS or who are not participating in the Free/Reduced lunch program or if you have additional adults or children over 18 who permanently reside within your household; you will need to complete a “Standard Scholarship” application if you would like scholarship coverage for these family members)

## **When Should I Apply?**

Early! Please submit your Scholarship Application and verification of Free/Reduced Lunch status **at least 10 – 21 business days** before any class/activity/camp registration or any EDP enrollment is scheduled to begin. Rec & Ed class/activity/camp registrations cannot be processed until we have approved a scholarship or full payment is received. Please note that we are not able to refund fees or retroactively apply this scholarship to previously enrolled classes/activities/camps.

## **How Do I Apply?**

You may submit your scholarship application at any time during the school year. Apply at least 10 - 21 business days before the class/activity/camp registration or EDP enrollment period begins.

1. Fill out the attached **Scholarship Application**
2. Provide verification of your student’s AAPS Free/Reduced Lunch Status. This can be a copy of your current school year AAPS Free/Reduced Lunch Letter **OR** a completed AAPS [Share Form](#).
3. Submit your application and verification any one of the ways listed below:
  - I. Drop off at our office during regular business hours (This option is not currently available as our office remains closed)
  - II. Use the secure drop box located outside of our building (available 24/7)
  - III. Email to: [scholarships@aaps.k12.mi.us](mailto:scholarships@aaps.k12.mi.us)
  - IV. Mail to: “Rec & Ed Scholarships” at 1515 S 7<sup>th</sup> St, Ann Arbor, MI 48103
4. You will receive a letter/email with our decision regarding your application 5-7 business days from the date we receive your completed application.

## **What Benefits Does My Family Receive with a Rec & Ed Scholarship?**

Families approved under this program will either be eligible for a 100% scholarship or a 50% scholarship based on the status listed in the Free/Reduced Lunch letter. Each approved family member may use the scholarship fee waiver/reduction for (1) Rec & Ed class/ activity for our Fall, Winter and Spring terms & (2) classes/activities or (1) camp & (1) class/activity for our Summer term.

**What Benefits Does the Extended Day Program Scholarship provide to an Individual or Family?** Families who are awarded a 100% scholarship receive a 75% reduction on standard fees or families who are awarded a 50% scholarship receive a 50% reduction on standard fees.

### **Are There Any Additional Costs or Exclusions for Rec & Ed Classes/Activities/Camps?**

Scholarship recipients over 18 years of age are required to pay a minimum \$5.00 co-pay at the time of class/activity registration. Some classes/activities/camps may indicate additional fees or specific scholarship co-pays. Some of our classes/activities/camps may be excluded from the scholarship program or have a limited number of available spaces.

### **Are There Additional Costs or Exclusions for the Extended Day Program Scholarship?**

Fees must be paid by the monthly deadline to maintain your child's enrollment and scholarship assistance. Enrollment/registration fees, late pick-up fees, late payment fees are **not** covered under the EDP scholarship program.

### **How Do I Register for Classes/Activities/Camps Using a Rec & Ed Scholarship?**

Once you receive your letter or email that lists your scholarship award you may submit your registration form with your current class/activity/camp requests along with any required fees. (Just in case your first choice is not available we recommend listing at least one alternate choice on your form.)

- I. Call our office at 734-994-2300 x 0
- II. Drop off at our office during regular business hours (this option is temporarily unavailable due to our office being closed)
- III. Use the secure drop box located outside of our building (available 24/7)
- IV. Email to: [registration@aaps.k12.mi.us](mailto:registration@aaps.k12.mi.us)
- V. Mail to: "Rec & Ed Scholarships" at 1515 S 7<sup>th</sup> St, Ann Arbor, MI 48103

- **NOTE:** *Unfortunately, our on-line site cannot accommodate any enrollments using a scholarship discount. If you try to register using this method you will be charged the full enrollment fee.*

You will receive confirmation of your registration by email or a hard copy in the US mail once your registration has been processed.

### **How Do I Register for the Extended Day Program using the EDP Scholarship?**

Please contact the Extended Day Program at 734-994-2300 or send an email to [sacc@aaps.k12.mi.us](mailto:sacc@aaps.k12.mi.us).

### **How Long Does the Rec & Ed Scholarship Last?**

Scholarships approved for Rec & Ed classes, camps and sport activities under this program will begin the date the scholarship is approved and will expire one year from the approval date. This scholarship must be renewed each year.

### **How Long Does the Extended Day Program Scholarship Last?**

Scholarships approved for the Extended Day Program will begin on the first day of the month following the scholarship approval date and will expire at the end of the school year. *(If you need scholarship assistance for the next school year you will need to re-apply each July.)*

### **How Can I Find Out More Information?**

Questions, concerns, or requests for additional information please email: [scholarships@aaps.k12.mi.us](mailto:scholarships@aaps.k12.mi.us)



**AAPS Rec & Ed and Extended Day Program  
FREE/REDUCED SCHOLARSHIP APPLICATION**  
1515 S. Seventh St., Ann Arbor, MI 48103 (734)994-2300

FIRST TIME APPLICANT

RENEWAL

FAMILY # \_\_\_\_\_

ADULT APPLICANT FIRST/ LAST NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

PHONE #'s (DAY): \_\_\_\_\_ (EVENING): \_\_\_\_\_ EMAIL: \_\_\_\_\_

LIST AAPS SCHOOL(s) CHILD(ren) ATTEND: \_\_\_\_\_ TOTAL # IN HOUSEHOLD: \_\_\_\_\_

| NAMES OF FAMILY MEMBERS (first and last) | AGES | NAMES OF FAMILY MEMBERS (first and last) | AGES |
|--|------|--|------|
|  |      |  |      |
|  |      |  |      |
|  |      |  |      |
|  |      |  |      |
|  |      |  |      |

**EXTENDED DAY PROGRAM SCHOLARSHIP:**  
Please answer the questions below if you want to be considered for an Extended Day Program Scholarship.  
Do you plan to enroll your child(ren) in the Extended Day Program for the current or upcoming school year?  
Are you applying for scholarship assistance for the current or upcoming school year?

**REQUIRED DOCUMENTATION: Please attach a copy of (1) of the following:**

- A) A copy of your current Free/Reduced Lunch Letter from the Ann Arbor Public School District
- B) A completed **share form** from AAPS Food Services

This application must be completed and returned to Community Education and Recreation. No processing will occur until department officials have verified the information on this application. Deliberate misrepresentation of information on this form subjects the applicant to prosecution under applicable State and Penal Statutes and will result in revocation of all future scholarships. The signature certifies that all of the above information is true and correct. **Any changes in the above information must be reported immediately.**

\_\_\_\_\_  
**Signature of Applicant or Signature of Parent/Guardian**

**FOR OFFICE USE ONLY**

APPROVED: **YES**    **NO**

RATIONALE: \_\_\_\_\_ DATE ENTERED: \_\_\_\_\_ LETTER SENT: \_\_\_\_\_

R/E Scholarship:    **100%**    or    **50%**                      Expiration Date of Rec & Ed Scholarship: \_\_\_\_\_

EDP Scholarship:    **NA**    or    **75%**    or    **50%**                      Expiration Date of EDP Scholarship: \_\_\_\_\_