



AAPS Community Education And Recreation INCOME BASED SCHOLARSHIP PROGRAM INFORMATION

Who is Eligible for this Program?

This Scholarship program is available to individuals and families who live within the boundaries of the Ann Arbor Public School District and have documented income/support that falls within the “very low” or “low” HUD income guidelines.

When Should I Apply?

Early! Please submit your Scholarship Application and verification of Free/Reduced Lunch status **at least 10 – 21 business days** before any class/activity/camp registration or any EDP enrollment is scheduled to begin. Rec & Ed class/activity/camp registrations cannot be processed until we have approved a scholarship or full payment is received. Please note that we are not able to refund fees or retroactively apply this scholarship to previously enrolled classes/activities/camps.

How Do I Apply?

You may submit your scholarship application at any time during the school year.

1. Fill out the **Scholarship Application**
2. Provide verification of your residency within the AAPS district by submitting a copy of your valid driver’s license, a valid State ID or a current signed lease agreement.
3. Provide verification of your income/support by providing a copy of the current year tax forms, W-2’s and two current pay checks. Based on your individual income/support situation alternative or additional documentation may be required. The additional /alternative types of documentation are listed on the scholarship application form.
4. Submit your application and documentation any one of the ways listed below:
 - I. Drop off at our office during regular business hours (This option is not currently available as our office remains closed)
 - II. Use the secure drop box located outside of our building (available 24/7)
 - III. Email to: scholarships@aaps.k12.mi.us
 - IV. Mail to: “Rec & Ed Scholarships” at 1515 S 7th St, Ann Arbor, MI 48103
5. You will receive a letter/email with our decision regarding your application 5-7 business days from the date we receive your completed application.

What Benefits Does the Rec & Ed Scholarship provide to an Individual or Family?

Individuals or Families approved under this program will either be eligible for a 100% fee waiver or a 50% fee waiver based on the documented income/support level. Each approved individual or family member may use the scholarship fee waiver/reduction for (1) Rec & Ed class/ activity for our Fall, Winter and Spring terms & (2) classes/activities or (1) camp & (1) class/activity for our Summer term.

What Benefits Does the Extended Day Program Scholarship provide to an Individual or Family? Families who are awarded a 100% scholarship receive a 75% reduction on standard fees or families who are awarded a 50% scholarship receive a 50% reduction on standard fees.

Are There Any Additional Costs or Exclusions for Rec & Ed Classes/Activities/Camps?

Scholarship recipients over 18 years of age are required to pay a minimum \$5.00 co-pay at the time of class/activity registration. Some classes/activities/camps may indicate additional fees or specific scholarship co-pays. Some of our classes/activities/camps may be excluded from the scholarship program or have a limited number of available spaces.

Are There Additional Costs or Exclusions for the Extended Day Program Scholarship?

Fees must be paid by the monthly deadline to maintain your child's enrollment and scholarship assistance. Enrollment/registration fees, late pick-up fees, late payment fees are **not** covered under the EDP scholarship program.

How Do I Register for Classes/Activities/Camps Using a Rec & Ed Scholarship?

Once you receive your letter or email that lists your scholarship award you may submit your registration form with your current class/activity/camp requests along with any required fees. (Just in case your first choice is not available we recommend listing at least one alternate choice on your form.)

- I. Call our office at 734-994-2300 x 0
 - II. Drop off at our office during regular business hours (this option is temporarily unavailable due to our office being closed)
 - III. Use the secure drop box located outside of our building (available 24/7)
 - IV. Email to: registration@aaps.k12.mi.us
 - V. Mail to: "Rec & Ed Scholarships" at 1515 S 7th St, Ann Arbor, MI 48103
- **NOTE:** *Unfortunately, our on-line site cannot accommodate any enrollments using a scholarship discount. If you try to register using this method you will be charged the full enrollment fee.*

You will receive confirmation of your registration by email or a hard copy in the US mail once your registration has been processed.

How Do I Register for the Extended Day Program using the EDP Scholarship?

Please contact the Extended Day Program at 734-994-2300 or send an email to sacc@aaps.k12.mi.us.

How Long Does the Rec & Ed Scholarship Last?

Scholarships approved for Rec & Ed classes, camps and sport activities under this program will begin the date the scholarship is approved and will expire one year from the approval date. This scholarship must be renewed each year.

How Long Does the Extended Day Program Scholarship Last?

Scholarships approved for the Extended Day Program will begin on the first day of the month following the scholarship approval date and will expire at the same time as your scholarship expires.

How Can I Find Out More Information?

Questions, concerns, or requests for additional information please email:
scholarships@aaps.k12.mi.us



**AAPS Rec & Ed and Extended Day Program
INCOME BASED SCHOLARSHIP APPLICATION**
1515 S. Seventh St., Ann Arbor, MI 48103 (734)994-2300

FIRST TIME APPLICANT RENEWAL

FAMILY # _____

ADULT APPLICANT FIRST & LAST NAME: _____ APP. DATE: _____
 ADDRESS: _____ ZIP CODE: _____
 PHONE #'s (DAY): _____ (EVENING): _____ EMAIL: _____
 ANN ARBOR SCHOOL(S): _____ TOTAL # IN HOUSEHOLD: _____

NAMES OF FAMILY MEMBERS (first and last)	AGES	NAMES OF FAMILY MEMBERS (first and last)	AGES

EXTENDED DAY PROGRAM SCHOLARSHIP:

Please answer the questions below if you want to be considered for an Extended Day Program Scholarship.
 Do you plan to enroll your child(ren) in the Extended Day Program for the current or upcoming school year ?
 Are you applying for scholarship assistance for the current or upcoming school year?

PLEASE ATTACH COPIES OF REQUIRED DOCUMENTS:

REQUIRED FOR VERIFICATION OF RESIDENCY

- Current Driver's License with current address or Current Lease Agreement or Current State ID
- Green Card (required if applicable)

REQUIRED FOR VERIFICATION OF INCOME/SUPPORT (ALL 3) REQUIRED DOCUMENTATION:

- Federal tax forms and W-2's and Two (2) current pay stubs or Letter from your current employer (see information sheet)
- ADDITIONAL DOCUMENTATION:** (provide all that apply)
 - DHS Budget Report/Food Stamps Report/Letter
 - Friend of the Court statement or checks or Relia Card Statement
 - Reports documenting "Ward of Court", "Foster Child", Guardianship, Custodial Arrangements, and Divorce/Separation
 - Social Security/Pension Report or Bank Statement
 - MESCS Benefit Report
 - Financial Aid Budget Breakdown/Award Letter from College or University
 - Other documents that you feel will help show your current financial status

VERIFICATION OF SUPPORT FOR COLLEGE/UNIVERSITY STUDENTS

- One or more is required for all college/university students.
- College/University Financial Aid Statement with budget breakdown
 - Letter from University stating value of fellowship, tuition waiver, health care, grants, scholarships.

MONTHLY INCOME

Complete all that apply and supply relevant documentation.

- \$ _____ Wages (before taxes)
- \$ _____ Child Support/Spousal Support
- \$ _____ Social Security
- \$ _____ DHS/ Food Stamps
- \$ _____ Pension
- \$ _____ Unemployment
- \$ _____ College/University Waivers/Grants/Scholarships/Loans
- \$ _____ Other: _____
- \$ _____ **TOTAL MONTHLY INCOME/SUPPORT**

RESIDENCY: Circle/select the answers that apply to all family members.

- Current Ann Arbor School District Resident(s)?
- United States Citizen(s)?
- Does any family member have a green card? (must provide copies of each card)
- Student Visas/Visitor Visas?

IF YOU WISH TO APPLY UNDER ANY SPECIAL HARDSHIP CONDITIONS (UNUSUALLY HIGH MEDICAL EXPENSES, DISASTER OR CASUALTY LOSSES, ETC.), PLEASE COMPLETE THE APPLICATION AND DESCRIBE THE NATURE OF YOUR HARDSHIP HERE OR ON AN ATTACHED SHEET.

This application must be completed and returned to Community Education and Recreation. No processing will occur until department officials have verified the information on this application. Deliberate misrepresentation of information on this form subjects the applicant to prosecution under applicable State and Penal Statutes and will result in revocation of all future scholarships. My signature certifies that all of the above information is true and correct.

Any changes in the above information must be reported immediately.

Signature of Applicant or Signature of Parent/Guardian

FOR OFFICE USE ONLY

APPROVED / DENIED RATIONALE: _____ DATE ENTERED _____: LETTER SENT: _____

R/E Scholarship: 100% or 50% Expiration Date : _____ EDP Scholarship: NA or 75% or 50% Expiration Date: _____