

Logan Elementary School PTSO

Report and Recommendations from the 2019-20 Goals Meeting

Purpose: The Goals Committee met on Wednesday, March 13, 2019 to determine and set priorities for both short and long-term goals to provide for continued development, growth and improvement of Logan Elementary PTSO.

Committee Members in Attendance: Susie Guest, Will Wright, Kerri Randall, Jen Stieve-Swarup, Christina Shinsky, Tierra Jackson, Danielle Isaac, Lily Guzman, Pamela Fine

Agenda: The Committee reviewed the 2018-19 goals and discussed achievements, goals in process and general feedback from Logan PTSO membership. Based on this review, key objectives were listed for 2019-20 along with a variety of items to improve on or continue going forward.

Key Goals and Continual Improvement Recommendations:

1. Continue to utilize a budget that accurately reflects the needs and wants of the school.
2. Continue to utilize a comprehensive plan for fundraising while considering The changing needs of the PTSO.
3. Continue to schedule a representative from the Logan PTSO Executive Board (i.e. President, Treasurer) to attend and/or provide updates for the Logan staff meeting. Meeting attendance will be scheduled via Will for the beginning and end of the year (September and April) to continue consistent communication and share budget updates.
4. Continue with the successful welcome activities, i.e. New Family Tour & Popsicles with the Principal, with dates continued to be communicated early.
5. Continue to utilize the Logan PTSO website with timely updates, social media integration and online volunteer sign-up (i.e. best practice of utilizing Sign Up Genius). Streamline communication efforts by moving the Webmaster position as reporting to or owned by VP of Communication.
6. Continue to improve on succession planning for Officer & Chair roles by moving all roles to a two-year commitment, encouraging co-chairs and broadly publicizing nomination process.
7. Continued support of classroom teachers through the teacher vouchers and mini-grants. Send reminders to utilize the vouchers via updated

communication for an earlier deadline (i.e. April) so any surplus can be distributed to teachers who submitted receipts over the limit. Define exact ability to support mini-grants by end of the year.

8. Continued support and coordination of the enrichment programs including bringing groups to Logan as well as helping to fund field trips. Align funding for field trip transportation based on 2018-19 actual spend.
9. Continue to focus on increasing Volunteer Recruitment, including continued engagement of Room Parents to encourage sign-up. Provide a 'volunteer overview' at first PTSO meeting, followed by volunteer sign-ups via first day packets.
10. Create an additional book fair with the proceeds directly supporting the Logan Library.
11. Increase opportunities to participate in the Science Fair by funding poster boards for the Science Fair. Possibly fund poster boards for one grade (i.e. 5th grade) or, funding dependent, any student who wants to participate.
12. Develop a plan for longer term fundraising for capital campaigns (i.e. Rock Wall) that does not move the focus away from current dues/donations. Develop a shortlist of local business for in-kind donations.

These goals and recommendations are submitted to the Logan PTSO for review and incorporation into the planning process for the 2019-2020 school year.

Respectfully submitted,

Pamela Fine

Bylaws & Goals Coordinator, Logan PTSO, May 2019