

Logan Elementary School PTSO

Report and Recommendations from the 2020-21 Goals Meeting

Purpose: The Goals Committee met on Wednesday, March 4, 2020 to determine and set priorities for both short and long-term goals to provide for continued development, growth and improvement of Logan Elementary PTSO.

Committee Members in Attendance: Susie Guest, Will Wright, Kerri Randall, Aron Butler, April Weber, Rosi Torres, Alice Wang, Danielle Isaac, Naho Tsuruzono, Pamela Fine

Agenda: The Committee reviewed the 2019-20 goals and discussed achievements, goals in process and general feedback from Logan PTSO membership. Based on this review, key objectives were listed for 2020-21 along with a variety of items to improve on or continue going forward.

Key Goals and Continual Improvement Recommendations:

1. Continue to utilize a budget that accurately reflects the needs and wants of the school.
2. Continue to utilize a comprehensive plan for fundraising while considering the changing needs of the PTSO.
3. Continue to schedule a representative from the Logan PTSO Executive Board (i.e. President, Treasurer) to share updates at the Logan staff meetings either via in-person attendance or email scheduled twice per year (September and April) to continue consistent communication and share budget updates.
4. Continue with the successful welcome activities, i.e. New Family Tour, Kindergarten Playdate and Welcome Event, with dates communicated early.
5. Continue to utilize the Logan PTSO website with timely updates, social media integration, online volunteer sign-up and link to Logan school calendar. Request webmaster permission to post calendar links.
6. Continue to improve on succession planning for Officer & Chair roles by moving all roles to a two-year commitment, encouraging co-chairs and broadly publicizing the nomination process via Google Forms.
7. Review PTSO communication efforts to support efficiencies, including cross-posting Volunteer Requests in eBackpack.
8. Continued support of classroom teachers through the teacher vouchers and mini-grants. Send reminders to utilize the vouchers by April so any

surplus can be distributed to teachers who submitted receipts over the limit. Define exact ability to support mini-grants by end of the year.

9. Continued support and coordination of the enrichment programs including bringing groups to Logan as well as helping to fund field trips. Align funding for field trip transportation based on 2020-21 actual spend.
10. Continue to maximize on volunteer interest and participation by extending the Volunteer Coordinator role to support more than weekly email outreach.
11. Maintain ability to respond and support requests that come through each year (i.e. Staff Lounge update, Summer Reading program, etc.). The request for donations toward specific goals should continue at the time of regular dues.

These goals and recommendations are submitted to the Logan PTSO for review and incorporation into the planning process for the 2020-21 school year.

Respectfully submitted,

Pamela Fine

Bylaws & Goals Coordinator, Logan PTSO, April 2020