

**Ann Arbor Public Schools
Cosmetology Program
Through the South/West Washtenaw Consortium**

APPLICATION

Length: Two years plus Summer Sessions

Prerequisite: 10th grade

Content:

This program is open only to those male and female, 11th and 12th grade students who have made a serious commitment to become professional cosmetologists. The cosmetology program offered through the public schools prepares a student for employment in one of our nation's largest personal service industries.

The cosmetology program prepares a student with the entry-level skills needed for employment in the beauty career fields. Upon completion of the 1500 hours, combined theory and clinical instruction, the student will be qualified to take the State Board of Cosmetology exam.

Classroom study includes the following areas:

Sanitation, bacteriology, cosmetology laws and rules, personal hygiene, hair shaping, hair dressing, finger waving, hair coloring, chemical reconstruction, applied anatomy, physiology and histology of the human head, hands, nails and skin, applied chemistry as related to skin, hair and nails, manicuring, facials, salon management, and employability skills.

The application and screening process for Cosmetology involves seven steps.

- Step 1: Application and Student Information
 Please bring completed application to your counseling appointment

- Step 2: Attendance and Assessment

- Step 3: Questionnaire

- Step 4: 2 Teachers and/or Administrator Recommendation (to be supplied by student)

- Step 5: Parent/Guardian Approval

- Step 6: Interview with Staff

- Step 7: Mandatory Student/Parent Orientation Meeting

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Step 1:

due by _____

Application and Student Information

Please print and complete the following questions

Wish to enroll in COSMETOLOGY **CTE Program. School Year** _____

Student Name: _____	UIC# _____
Last First Middle Initial	
Home High School: _____	Year of Graduation: _____
Home Phone #: _____	Cell# _____ Grade Level: _____
Home Address: _____	
City, State, Zip: _____	
Name of Parent/Guardian: _____	
Address: _____	
(if different from above)	
Parent E-mail Address _____	

<p>This Career and Technical Education course is a state approved program that must meet for a minimum of 180 minutes daily for the full school year. Unless there are extreme extenuating circumstances, or the student has completed the objectives for the program, the student will not be allowed to leave the program early.</p> <p>I understand that as a student in a Career and Technical Education Program I am expected to demonstrate my commitment to obtaining entry-level job skills for employment by demonstrating regular attendance, positive work habits, and acceptable behavior. I agree to abide by the policies, rules and regulations of the school and also understand that if I fail to cooperate with these rules, I may be return to my home school.</p>	
Student Signature _____	Date _____
I understand the objectives of the Career and Technical Education programs (training for job entry skills) and approve of my son/daughter being enrolled.	
Parent/Guardian Signature _____	Date _____

Statement of Non-Discrimination:

ANN ARBOR PUBLIC SCHOOLS STATEMENT OF NON-DISCRIMINATION: No person shall be excluded from participation in, be denied the benefits of, or be subjected to discrimination in any educational program or activity available in any school on the basis of race, color, sex, religion, creed, political belief, age, national origin, linguistic and language differences, sexual orientation, gender, gender identity, gender expression, socioeconomic status, height, weight, marital or familial status, disability or veteran status. The following person has been designated to handle inquiries regarding the nondiscrimination policies: The Executive Director of Human Resources, 2555 S. State Street, Ann Arbor, MI 48104 ([734\) 994-9444](tel:7349949444).

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Step 2:

Attendance/Assessment

This is to be completed by the School Guidance and Attendance Office.

Student's Name: _____

Grade Level: _____

Attendance:
9th Grade: _____ 10th Grade: _____ 11th Grade: _____

Is this pattern typical? _____

Has any disciplinary action been taken this year? _____ If yes, please explain:

Additional Comments: _____

Counselor's Signature _____ **Date** _____

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Step 3:

Questionnaire

Why I want to be in Cosmetology

In your own handwriting, explain why you want to take the class and the reasons you feel you should be accepted.

School Use Only

Was question answered fully and adequate number of reasons to support student's rational expressed

SCORE: _____

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Step 4: Teacher Recommendation

Student's Name _____ Grade _____ CTE Program _____

Please take the time to briefly evaluate the above named student in the categories listed below.

Score:	1	2	3	4	5
	Low			High	

Attendance

Tardiness _____
Attends regularly _____

Comments: _____

Academic Preparation

Completion of assignments _____
Quality of assignments _____

Comments: _____

Leadership/Citizenship

Attitude toward class work _____
Motivated to complete work _____
Relationship/Team Player _____
Stays on Task/Goal Orientated _____

Comments: _____

Personal Characteristics

Dress/Grooming _____
Politeness _____

Comments: _____

Teacher signature _____ Date _____

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Step 5:

**Parent/Guardian Approval Sheet
Cosmetology**

I/We understand that our daughter/son is applying for the cosmetology program offered at Huron Valley Beauty Academy by the Ann Arbor Public Schools and the South and West Washtenaw Consortium. If he/she is accepted:

1. The course should be completed by graduation from high school if the student is beginning the program in the 11th grade. If they begin the program in the 12th grade, a cost of \$2.75 per hour will be incurred after graduating from high school.

All students who will be attending HVBA after high school must make a non-refundable deposit of \$500.00 to hold their slot in the program. This deposit will be applied to the tuition cost of the 13th year program. This deposit must be received by the 1st week of school or the slot will be released to another student on the wait list.

2. To complete the course, daily attendance is required for 3 hours the first year and 4 hours the second year and 161 summer hours.
3. All students will be responsible for following the rules established by the Huron Valley Beauty Academy and failure to do so can result in removal.
4. The student will receive a progress report including the number of hours scheduled for that month and the number of hours actually attended.
5. All costs will be paid by the school district except for uniforms, and any materials lost or damaged during the two-year program.
6. A bus will be provided to AAPS students to the west Ann Arbor location.

Our son/daughter _____ has our permission to enroll
(name)
in the cosmetology program.

Signature of Parent/Guardian: _____