

## AAPS Gym Rental Fall 2015



Rec & Ed is pleased to offer rental of elementary school gymnasiums for community groups throughout the school year. Prior to each season (Fall, Winter, Spring) we post the gyms, days and times that will be available.

Due to a high demand for gym time, gym slots are assigned by lottery. As always, we will make every effort to accommodate all groups wishing to reserve space. Remember to submit your request, disclaimer, and fee in a timely manner so we can better serve you. List as many choices as possible that would be acceptable to you.

Applications received by **September 8, 2015** will be assigned by lottery.  
Any received after September 8 will be processed in the order they are received.

### How to reserve a gym for your group:

1. Review the list of gyms, days, and times available for the upcoming season.
2. Review the rental prices for gyms. Because Eberwhite and Mack gyms are most in demand, there is a 20% premium fee for these locations. Bryant, Haisley and Wines, being the second in demand, have a 10% premium fee.
3. Read and sign the attached list of rules that must be followed by all renters.
4. Fill out a Gym Rental Request form. Please indicate all options that you are willing to take. (The more options you list, the better opportunity you will have of being assigned a gym rental space.) Please list only schools, days and times that you are willing to accept. Refer to the 1.5 hour time blocks listed on the attached availability sheet. If you are requesting a one hour time slot, it must fall within the 1.5 hour time slot listed.
5. Complete and mail in or drop off the forms and payment at the Rec & Ed office for the most expensive gym you have requested.
6. Your credit card will only be charged the fee for the gym you are assigned or if you paid by check or cash, your Rec & Ed account will be credited.
7. Once your gym has been assigned, you will receive a permit by email from [registration@aaps.k12.mi.us](mailto:registration@aaps.k12.mi.us). If you need the permit sent to you via US mail, please indicate that on your request form. Please review your permit carefully. There may be dates when the gym is not available. These are highlighted on your permit. Please be mindful of them and inform your group of the dates that you will not be able to use the gym.
8. You must have your permit with you every time you use the gym.

### Office Location:

Rec & Ed is located at 1515 S. 7th St. (in the E wing of Pioneer HS), Ann Arbor, MI, 48103.  
If you have any questions, please contact Katie McCoy by email at [mccoyk@a2schools.org](mailto:mccoyk@a2schools.org).

## Fall 2015 Rental Rates

	<u>Mack &amp; Eberwhite</u>	<u>Bryant, Haisley &amp; Wines</u>	<u>Other Gyms</u>
10 weeks, one night per week 1.5 hours	\$328	\$299	\$267
10 weeks, one night per week 1 hour	\$219	\$199	\$180
5 weeks, one night per week 1.5 hours	\$233	\$214	\$196
5 weeks, one night per week 1 hour	\$156	\$143	\$131

Mondays	09/14 - 11/16
Tuesdays	09/15 - 11/17
Wednesdays	09/16 - 11/18
Thursdays	09/17 - 11/19
Fridays	09/18 - 11/20

## Fall 2015 Availability

	<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
<b>Abbot</b>	8:00-9:30	N/A	8:30-10:00	N/A	8:00-9:30
<b>Allen *</b>	8:15-9:45	8:00-9:00, 9:00-10:00	8:00-9:30	8:00-9:30	N/A
<b>Angell</b>	8:30-10:00	8:00-9:30	8:00-9:30	N/A	8:00-9:30
<b>Bach</b>	8:15-9:45	8:15-9:45	N/A	8:00-9:00, 9:00-10:00	8:30-10:00
<b>Bryant *</b>	8:00-9:30	8:00-9:30	8:00-9:00, 9:00-10:00	8:00-9:30	8:00-9:00, 9:00-10:00
<b>Burns Park</b>	8:30-10:00	9:00-10:00	8:30-10:00	8:30-10:00	8:30-10:00
<b>Carpenter *</b>	8:00-9:30	7:30-8:30, 8:30-10:00	8:00-9:30	8:00-9:30	6:00-7:00, 8:00-9:30
<b>Dicken</b>	7:30-9:00	8:00-9:30	8:00-9:30	N/A	8:00-9:30
<b>Eberwhite</b>	7:00-8:30, 8:30-10:00	7:15-8:45, 8:45-10:15	8:00-9:30	7:15-8:45, 8:45-10:15	8:00-9:30
<b>Haisley</b>	N/A	8:00-9:00	8:00-9:30	N/A	8:30-10:00
<b>King *</b>	8:30-10:00	7:30-9:00	8:30-10:00	8:30-10:00	N/A
<b>Lakewood</b>	N/A	8:00-9:00, 9:00-10:00	8:00-9:00, 9:00-10:30	7:30-9:00	7:30-8:30
<b>Lawton</b>	8:00-9:30	8:30-10:00	7:00-8:00, 8:00-9:00	8:30-10:00	8:00-9:30
<b>Logan</b>	8:00-9:30	N/A	8:30-10:00	8:00-9:30	8:30-10:00
<b>Mack ( A2 Open)</b>	6:00-7:30, 7:30-9:00, 9:00-10:30	7:15-8:45, 8:45-10:15	7:00-8:30, 8:30-10:00	7:15-8:45, 8:45-10:15	7:00-8:00, 8:00-9:30
<b>Mitchell</b>	N/A	9:00-10:00	8:30-10:00	8:30-10:00	7:00-8:30
<b>Northside (A2 STEAM)</b>	8:30-10:00	6:00-7:30	8:30-10:00	8:00-9:00, 9:00-10:00	8:30-10:00
<b>Pattengill *</b>	8:00-9:30	8:00-9:00, 9:00-10:00	7:45-8:45, 8:45-10:15	8:00-9:30	8:00-9:00, 9:00-10:00
<b>Pittsfield</b>	6:30-7:30, 7:30-8:30	N/A	N/A	N/A	6:00-7:00, 7:00-8:30
<b>Thurston</b>	8:45-10:15	8:00-9:30	8:30-10:00	8:30-10:00	8:00-9:30
<b>Wines</b>	N/A	8:00-9:30	7:15-8:45	8:00-9:30	N/A

\* NOT EQUIPPED FOR VOLLEYBALL

## **Gym Rental Agreement Terms and Conditions**

As the Gym Rental Permit Holder, I and my rental group agree to abide by the following terms and conditions when renting gym space from Ann Arbor Public Schools. I understand that I may contact Katie McCoy at [mccoyk@a2schools.org](mailto:mccoyk@a2schools.org) with questions.

### **General Rules for Permit Holders**

- The gym rental permit is valid only for the specific dates and times listed. In order to avoid the possible loss of gym time and in consideration of other building users, renters must keep to their scheduled times. All gym users must be out of the gym no later than 10:00 p.m. or 10:30 p.m., depending on the school.
- The permit holder must be present during the gym rental period. The permit holder is responsible for the activities of the group. Permit holders who are not regularly in attendance during the use of the gym may have their permits revoked.
- The permit holder must be prepared to show his/her permit to any school personnel, including custodians, who request to see it on a rental night.

### **Care for School Property**

- Gym rental groups must abide by school district rules, including: no animals in the building, and no alcoholic beverage or use of other tobacco products on school property. Adult groups must not bring children.
- Renters must provide their own equipment. A volleyball net will be provided by the school upon request.
- Renters agree to be respectful of district property, including not dunking (or attempting to dunk) a basketball, and not bouncing balls in hallways. Unauthorized use of school equipment is not permitted. Damage to school property will result in additional charges to the rental group and loss of gym time.
- Renters will remove all of their equipment and personal property at the end of the rental period, and dispose of trash properly.

### **Cancellations**

- The permit may include dates when the gym is unavailable due to school activities. Gym renters must review their permit carefully and make note of any exceptions. On occasion, Rec & Ed receives short notice of a school's need for a gym. Rec & Ed staff let gym renters know as soon as possible in such situations.
- Whenever the Ann Arbor Public Schools are closed due to inclement weather or other emergencies, all gym rentals are cancelled. School closing information is available on the Rec & Ed website at [www.aareced.com](http://www.aareced.com).
- There will be no make-ups or refunds for cancelled rental hours due to unanticipated school functions or inclement weather/emergency situations.

**Food**

- Many AAPS students have life-threatening food allergies. Gym renters must not bring food of any type into school gyms. Water is allowed but bottles must be disposed of properly. Failure to comply with this rule may result in immediate termination of the rental contract with no refund.
- PLEASE NOTE: Any violation of the above rules may result in loss of all privileges to use school gyms. Rental groups will be required to make full restitution for any damage for any damage to school equipment, supplies and facilities.

By checking this box, I am providing my legal signature indicating that I will abide by the terms and conditions set forth above. I understand that I am responsible for the conduct of the group to which the gym is rented and that I am responsible for paying damages my group causes to the school facility and/or equipment.

Further, I agree to forever release and hold harmless and forever discharge the Ann Arbor Public Schools their agents, servants, Board of Trustees employees and representatives present and future from any and all claims, causes of action and demands whatsoever in law or equity whether known or unknown for personal injury, damages and/or liability of every kind, nature and description whatsoever ,and including costs and attorney’s fees.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## Gym Rental Request

### Choice of Gym Rental:

	School	Day of Week	Time	Weeks (5 or 10)
Choice 1				
Choice 2				
Choice 3				
Choice 4				
Choice 5				
Choice 6				

Group Leader: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Gender: M      or      F                      Receive permit via US Mail?      Y      or      N

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Type of event gym will be used for: \_\_\_\_\_

### Credit Card Authorization

Name as it appears on the card: \_\_\_\_\_

Card Number: \_\_\_\_\_

CVV Code: \_\_\_\_\_                      Card Expiration (MM/YY): \_\_\_\_\_