

# **AAPS Community Education And Recreation FREE / REDUCED LUNCH SCHOLARSHIP PROGRAM INFORMATION**



## **Who is Eligible for this Program?**

This Scholarship program is available to children enrolled in the Ann Arbor Public Schools who are currently participating in the AAPS Free/Reduced Lunch Program. The scholarship award can also be applied to the parents/guardians of the children enrolled in AAPS and any preschool siblings. (If you have additional children who do not attend AAPS or who are not participating in the Free/Reduced lunch program or if you have additional adults or children over 18 who permanently reside within your household; you will need to complete a "Standard Scholarship" application if you would like scholarship coverage for these family members)

## **When Should I Apply?**

Early! Please submit your Scholarship Application and required documentation **at least 10 business days** before any class/activity/camp registration is scheduled to begin. There are numerous registrations throughout the year and it takes time to review and process each scholarship application. Please apply as early as possible to avoid registration delays. Rec & Ed class/activity/camp registrations cannot be processed until we have an approved scholarship on file or full payment is received. (Please note that we are not able to refund fees or retroactively apply this scholarship to previously enrolled classes/activities/camps.)

## **How Do I Apply?**

You may submit your scholarship application at any time during the school year. Apply at least 10 business days before the class/activity/camp registration period begins.

1. Print and Fill out the **Scholarship Application** (Extended Day Program applicants must also fill in the EDP Scholarship section on this application)
2. Provide verification of your student's Free/Reduced Lunch Status. This can be a copy of your AAPS Free/Reduced Lunch Letter or a completed share form.
3. Submit your application and verification any one of the ways listed below:
  - a. Email all forms to: [scholarships@aaps.k12.mi.us](mailto:scholarships@aaps.k12.mi.us)
  - b. Mail to: "Rec & Ed Scholarships" at 1515 S 7th St, Ann Arbor, MI 48103
  - c. Use the secure drop slot located on the exterior wall on the S. 7th Street side of our building.
  - d. ~~Drop-off at our office during regular business hours~~ (This option is not currently available as our office remains closed)
4. You will receive a letter/email regarding your application 5-7 business days from the date we receive your completed application.

## **What Benefits Does My Family Receive with a Rec & Ed Scholarship?**

Applicants approved under this program will either be eligible for a 100% scholarship or a 50% scholarship based on the status listed in the Free/Reduced Lunch letter. Each approved student may use the scholarship fee waiver/reduction for (1) Rec & Ed class/ activity for our Fall, Winter and Spring terms & (2) classes/activities or (1) camp & (1) class/activity for our Summer term.

### **Are There Any Additional Costs or Exclusions for Rec & Ed Classes/Activities/Camps?**

Scholarship recipients over 18 years of age are required to pay a minimum \$5.00 co-pay at the time of class/activity registration. Some classes/activities/camps may indicate additional fees or specific scholarship co-pays. Some of our classes/activities/camps may be excluded from the scholarship program or have a limited number of available spaces.

### **Does this Scholarship Program Apply to the Before and After School Programs?**

Yes! You just need to complete the additional section on the application labeled "School Age Childcare". Based on your family income level, your child will be awarded a 25% fee reduction, a 50% reduction or a 75% reduction of the "standard" fees for before and aftercare sessions. (Fee reductions do not apply to the enrollment fee, late payment or late pick-up fees) If you complete this section on the application, you will receive a separate award letter with enrollment instructions for this program.

### **How Do I Register for Classes/Activities/Camps Using a Rec & Ed Scholarship?**

Once you receive your letter or email that lists your scholarship award and the enrollment period has opened for registration, please call our office (**734-994-2300**) during our normal business hours (M-F from 8am-5pm) for assistance with registration. (We do save a specific number of spaces in all of our classes/camps, specifically for scholarship recipients.) You must call our office to register because our on-line registration system is not able to process scholarship or discount registrations. We encourage you to register early as spaces fill up quickly.

You will receive confirmation of your registration by email once your registration has been processed.

### **How Do I Register for the Extended Day Program using the EDP Scholarship?**

Please contact the Extended Day Program at 734-994-2300 or send an email to [sacc@aaps.k12.mi.us](mailto:sacc@aaps.k12.mi.us).

### **How Long Does the Rec & Ed Scholarship Last?**

Scholarships approved under this program will begin in September of each school year and will expire on August 15 of the following school year.

**This scholarship must be renewed each year.**

### **How Long Does the Extended Day Program Scholarship Last?**

Scholarships approved for the Extended Day Program will begin on the first day of the month following the scholarship approval date and will expire at the end of the school year. *(If you need scholarship assistance for the next school year you will need to re-apply each July.)*

### **How Can I Find Out More Information?**

Questions, concerns, or requests for additional information please email:

**[scholarships@aaps.k12.mi.us](mailto:scholarships@aaps.k12.mi.us)**



**AAPS Rec & Ed and Extended Day Program  
FREE/REDUCED SCHOLARSHIP APPLICATION**  
1515 S. Seventh St., Ann Arbor, MI 48103 (734)994-2300

\_\_\_ FIRST TIME APPLICANT    \_\_\_ RENEWAL

FAMILY # \_\_\_\_\_

ADULT APPLICANT FIRST/ LAST NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

PHONE #'s (DAY): \_\_\_\_\_ (EVENING): \_\_\_\_\_ EMAIL: \_\_\_\_\_

LIST AAPS SCHOOL(s) CHILD(ren) ATTEND: \_\_\_\_\_

TOTAL # IN HOUSEHOLD: \_\_\_\_\_ ESTIMATED YEARLY INCOME: \_\_\_\_\_

NAMES OF FAMILY MEMBERS (first and last)	AGES	NAMES OF FAMILY MEMBERS (first and last)	AGES

**EXTENDED DAY PROGRAM SCHOLARSHIP:**

(Please answer the questions below if you want to be considered for an Extended Day Program Scholarship)

Do you plan to enroll your child(ren) in the Extended Day Program for the current or upcoming school year?    YES    NO

Are you applying for scholarship assistance for the Extended Day Program for the current or upcoming school year?    YES    NO

**REQUIRED DOCUMENTATION: Please attach a copy of (1) of the following:**

- A) A copy of your current Free/Reduced Lunch Letter from the Ann Arbor Public School District
- B) A completed **share form** from AAPS Food Services

This application must be completed and returned to Community Education and Recreation. No processing will occur until department officials have verified the information on this application. Deliberate misrepresentation of information on this form subjects the applicant to prosecution under applicable State and Penal Statutes and will result in revocation of all future scholarships. The signature certifies that all of the above information is true and correct. **Any changes in the above information must be reported immediately.**

\_\_\_\_\_  
Signature of Applicant or Signature of Parent/Guardian

**FOR OFFICE USE ONLY**

APPROVED: **YES**    **NO**

RATIONALE: \_\_\_\_\_ DATE ENTERED: \_\_\_\_\_ LETTER SENT: \_\_\_\_\_

R/E Scholarship:    **100%**    or    **50%**                      Expiration Date of Rec & Ed Scholarship: \_\_\_\_\_

SACC Scholarship:    **NA**    or    **75%**    or    **50%**                      Expiration Date of SACC Scholarship: \_\_\_\_\_